



Town of New Castle
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Memorandum

To: Mayor & Council

From: Mindy Andis

Re: Agenda Item: Consider Liquor License Modification for the Duck Blind Tavern to add sidewalk service area

Date: 04/07/2026

Purpose:

The purpose of this agenda item is to consider approval of a modification of the liquor license to add sidewalk service area for the Duck Blind Tavern, located at 316 W. Main St. The Duck Blind Tavern is requesting partial use of the sidewalk area in front of their business. If council approves the ROW license agreement for the Duck Blind Taverns to use the sidewalk in front of the business. Then, Duck Blind Taverns will need to apply for a modification to their liquor license to add the sidewalk service area.

The sidewalk service area will be required to be roped off or barricaded in a way to secure the service area.

Staff has reviewed the proposed ROW License Agreement and map for the modification and recommends approval of modification.