



Town of New Castle

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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: CIRSA Onboarding
Date: 06/16/2026

Purpose:

The purpose of this agenda item is to allow time for staff to present a brief CIRSA onboarding video. As mentioned during our last meeting, this video is meant as a introduction to the topic of Council and staff roles, actions, and responsibilities. Staff will arrange for a more formal presentation in July.

<https://www.youtube.com/watch?v=bfhxn1c11A&t=348s>