

**New Castle Town Council Regular Meeting  
Tuesday, June 17, 2025, 7:00 PM**

**Call to Order**

Mayor Art Riddile called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Councilor Carey  
Councilor Mariscal  
Councilor Hazelton  
Mayor A. Riddile  
Councilor Copeland  
Councilor Leland  
Councilor G Riddile

Absent            none

Also present at the meeting were Town Clerk Mindy Andis, and members of the public.

**Meeting Notice**

Clerk Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2025-1.

**Conflicts of Interest**

There were no citizen comments

**Agenda Changes**

There were no agenda changes

**Citizen Comments on Items not on the Agenda**

There were no citizen comments

**Consultant Reports**

Consultant Attorney – not present  
Consultant Engineer – not present

**Items for Consideration**

**Proclamation Honoring the Coal Ridge High School Boys Baseball Team**

Mayor A. Riddile said Ben Simons was nominated for Roy Holiday award. Coach Dan Larsen said Mr. Simons was the runner up for the award. The award reflects the contribution to the community, contribution to being an excelling baseball player and scholar. Mayor A. Riddile and the council wished the team the best of luck in their future endeavors. Mayor A. Riddile read the proclamation into the record.  
Councilor Hazelton said he listened to the game on the radio, and it was special to be able to listen to the game and to have a radio station who follows the team.

1 **Proclamation Recognizing July as Parks and Recreation Month**

2 Recreation Director Kelley Cox said her department works very well together with the  
3 Parks Department. He said the parks have not looked better.

4 Parks Manager Ryan Barkman thanked council for all of their support.

5 Mayor A. Riddile read the proclamation into the record.  
6

7 **Update Presentation by Colorado River Wildfire Collaborative**

8 Kate Collins, Executive Director of the Middle Colorado Watershed Council gave an  
9 update to the council (Exhibit A).

10 Mayor A. Riddile asked what is the invasive species. Ms. Collins said Russian Olive  
11 and Tamarisk. Mayor A. Riddile asked about the invasive fish. Ms. Collins said  
12 Brown Trout and Rainbow Trout are introduced fish into the waterways and they  
13 out compete the Cutthroat Trout.

14 Councilor Carey asked Ms. Collins to explain the Rifle Creek Restoration with the  
15 extension. Ms. Collins said the CSU Extension has a plan to repurpose the NAPA  
16 building in Rifle and will be making it into a multi-use facility. The wetlands behind  
17 the building and below the fairgrounds would be a demonstration garden and  
18 outdoor classroom. She said they have identified two priorities to restore Deer  
19 Field Park and Centennial Park.

20 Councilor Copeland said people in Colorado are struggling to get fire insurance,  
21 does the Wildfire Collaborative talk with the department of insurance or the state.  
22 Ms. Collins said they would like to do more they are understaffed. Ms. Collins said  
23 she would try to get an informational webinar for the public.

24 Councilor Leland asked how the collaborative solicits volunteers. Ms. Collins said  
25 the collaborative only use volunteers for very specific projects basis. So far, this  
26 year has not been much restoration work. Councilor Leland said if volunteers are  
27 needed to let Clerk Andis know and can get the information in the weekly e-  
28 newsletter, quarterly newsletter and on Facebook.

29 Councilor Hazelton said the collaborative presented at AGNC and Rifle City Council  
30 about the Rifle project. Councilor Hazelton asked how the presentation went. Ms.  
31 Collins said they were unanimously in support of the project.  
32

33 Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

34 **MOTION: Councilor Hazelton made a motion to recess the Town Council**  
35 **Meeting and Convene the Local Liquor Licensing Authority. Councilor G.**  
36 **Riddile seconded the motion, and it passed unanimously.**

37 **Consider a Special Events Liquor License from the Town of New Castle for the**  
38 **Rides & Reggae Event on August 2, 2025**

39 Town Clerk Mindy Andis said The Town of New Castle through its representative  
40 Tyler McAnely requests that the Town of New Castle obtain a special events liquor

1 license for the New Castle Trails Rides & Reggae Event, located in VIX Ranch Park, on  
2 Saturday, August 2, 2025. She said if council's consensus is to approve the attached  
3 application for a special event liquor permit for the Town of New Castle/New Castle  
4 Trails, the clerk's office staff recommends that council consider the following  
5 conditions: **1)** That although the application requests a permit time until 11:00 p.m.  
6 on August 2, 2025, staff recommends alcohol be served only until 10:30 p.m., and  
7 alcohol be allowed on premises until 11:00 p.m. Staff also suggests that a 100% ID  
8 check be conducted, and that wristbands or handstamps be provided  
9 to guests over the legal drinking age of 21. **2)** Currently, all of the representatives or  
10 members of RFMBA/New Castle Trails SafeServ (TIPS) certified. **3)** Staff further  
11 suggests that approval from Garfield County Public Health must be submitted to the  
12 clerk's office before a liquor license may be issued. Clerk Andis said Town  
13 Administrator Dave Reynolds filed the application on behalf of the Town of New Castle  
14 and New Castle Trails through its representative Adam Cornely on May 16, 2025,  
15 which is acceptable by the State Liquor Code. The public hearing has been properly  
16 noticed. The application is properly completed.  
17 Mayor A. Riddile asked what time the alcohol will start to be served. Mr. McAnely said  
18 the bands start at 3pm, so, set up would be at 2pm and the selling would be at 3pm.  
19 Mr. McAnely said he has reached out to Garfield County for the event approval and  
20 have not heard back from them. The application was turned in in May. Mr. McAnely  
21 said they have gotten a second food truck and a snow cone truck for the event. He  
22 said he would get the health department approval for the second food truck to Clerk  
23 Andis as soon as he gets a copy of it.  
24 Councilor Hazelton asked if the food truck would be on site during the entire event  
25 until the last call. Mr. McAnely said yes, they make sure one of the food trucks stays.  
26

27 **MOTION: Councilor Hazelton made a motion to approve a Special Event Liquor**  
28 **License from the Town of New Castle for the Rides & Reggae Event on August 2,**  
29 **2025, Councilor Carey seconded the motion, and it passed unanimously.**  
30

31 Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

32 **MOTION: Councilor Leland made a motion to recess the Local Liquor**  
33 **Licensing Authority and Convene the Town Council Meeting. Councilor**  
34 **Mariscal seconded the motion, and it passed unanimously.**  
35

### 36 **Consider Proclamation Policy**

37 Mayor A. Riddile said he found the report to be very detailed and don't find any issues  
38 with it and like that there is an application.

39 Councilor Leland said he would prefer not to have the applicant submit the text for the  
40 proclamation. Councilor Leland suggested to add in the policy that if the applicant submits

1 text, then the council will have the right to edit it and the town has control over the text.  
2 Councilor Leland said he would like to revamp some of the regular proclamations so they  
3 are not so standardized.  
4 Councilor Mariscal suggested adding in the application the reason or purpose including  
5 background for the proclamation.  
6 Councilor Carey said would like to add the important points or highlights to be addressed  
7 or would like the council to know. The council may want to have a proclamation that is  
8 political.  
9 Councilor G. Riddile said he wanted to avoid putting it on staff to make the decision  
10 whether the proclamation is political or controversy or not. The proposed proclamation  
11 should be brought to the council in a regular meeting for the council to make the decision.  
12 Councilor G. Riddile suggested getting rid of the entire section of (Prohibited  
13 Proclamation).  
14 Councilor Hazelton said he would like to add all proclamations to the agenda under Items  
15 for Future Consideration if there are any proclamations.  
16 Th council agreed to have the policy brought back to the council at their next meeting for  
17 review and approval.  
18

19 **Consider a Motion to Cancel or Reschedule July 1, 2025, Regular Council Meeting**

20 Clerk Andis for the past three years council has cancelled the council meeting right before  
21 July 4<sup>th</sup>. This year since July 4<sup>th</sup> falls on a Friday does not directly conflict with the  
22 scheduled meeting. However, staff would like to confirm whether Council wishes to  
23 maintain, reschedule, or cancel the July 1st meeting. At this time, there are no items  
24 scheduled for the agenda.  
25

26 **MOTION: Councilor Leland made a motion to Cancel or Reschedule July 1,**  
27 **2025, Regular Council Meeting. Councilor Mariscal seconded the motion, and**  
28 **it passed unanimously.**  
29

30 **Consent Agenda**

31 Items on the consent agenda are routine and non-controversial and will be approved by  
32 one motion. There will be no separate discussion of these items unless a council member  
33 or citizen requests it, in which case the item will be removed from the consent agenda.  
34

35 June 3, 2025 minutes

36 **MOTION: Mayor A. Riddile made a motion to approve the Consent Agenda.**  
37 **Councilor Mariscal seconded the motion, and it passed unanimously.**  
38

39 **Staff Reports**

40 **Town Administrator** –not present

41 **Town Clerk** – Clerk Andis said there were business card with the ZOOM link on them in

case the link isn't on the agenda. She said the town has received the cozies with the town's slogan on them and the stickers from the sticker contest winners. Clerk Andis said she met with the Garfield County Clerk regarding the ADA Compliance for the Ballot Box. Due to the new regulations for ADA the ballot box will need to be moved. Clerk Andis said she would arrange a meeting with public works and the county to get the box moved. Clerk Andis said she had to move the rollout for the new agenda and packet platform back due to Deputy Clerk Smanatha Sorensen being in Jury Duty all past week. Therefore, the new launch date will be July 15, 2025. Also, with move the date back will allow for more training time with the platform. Assistant Michelle Huster has been working on the town's website to bring into ADA compliance.

**Town Treasurer** – not present

**Town Planner** – no present

**Public Works Director** – not present

### **Commission Reports**

**Planning & Zoning Commission** – have not met

**Historic Preservation Commission** – have not met

**Climate and Environment Commission** – Councilor Leland said they had a table at the Chamber Block Party and had a good turnout. CEC might have someone interested in the open seat on the commission. Councilor Leland said they would be working on distributing the business grant applications.

**Senior Program** – have not met

**RFTA** – Councilor Copeland said there was nothing new to report.

**AGNC** – have not met

**GCE** – have not met

**POSTR** - have not met

### **Council Comments**

Councilor Mariscal thanked the chamber for the Block Party it was a great event. She also thanked the pastors for come to the monthly meetings. Councilor Mariscal said it was a great opportunity to update the pastors on town events and the town. She asked if the officers who are bilingual get extra pay, if not would like to add it in order to retain our officers. She said she would speak with Town Administrator Reynolds.

Councilor Carey said she was approached by someone who had a concern about her personal information being published to the public.

Councilor Leland said would like to have Uproot Colorado make a presentation to the council.

Councilor Copeland said she wanted to make sure there were backup plans in place in case of a ransom ware attack.

1 **Items for Future Council Agenda**

2 There were no items for future council agenda.

3 **Adjourn**

4 **MOTION: Mayor A. Riddile made a motion to adjourn. Councilor Carey seconded**  
5 **the motion and it passed unanimously.**

6  
7 The meeting adjourned at 8:12p.m.

8  
9 Respectfully submitted,

10  
11  
12  
13 \_\_\_\_\_  
14 Mayor Art Riddile

15  
16 \_\_\_\_\_  
Town Clerk Mindy Andis, CMC

DRAFT