

# MINUTES

REGULAR MEETING OF THE CITY COUNCIL  
NEEDLES PUBLIC UTILITY AUTHORITY  
HOUSING AUTHORITY CITY OF NEEDLES  
CITY OF NEEDLES, CALIFORNIA  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

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THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WAS RECESSED BY  
THE CITY CLERK TO 6:00 P.M.

TUESDAY, APRIL 23, 2024

**CALL TO ORDER** - Mayor Jernigan called the meeting to order at 6:00pm

## ROLL CALL

### PRESENT

Council Member Ellen Campbell  
Council Member Jamie McCorkle  
Vice Mayor Kirsten Merritt  
Mayor Janet Jernigan  
Council Member JoAnne Pogue  
Council Member Tona Belt  
Council Member Henry Longbrake

### ABSENT - None

Also present City Manager Patrick Martinez, City Attorney John Pinkney, City Clerk Dale Jones, and Assistant City Clerk Candace Clark

**PLEDGE OF ALLEGIANCE** - led by Mayor Jernigan

**INVOCATION** - Given by Council Member Campbell

### APPROVAL OF AGENDA

Vice Mayor Merritt moved, second by Council Member Campbell to approve the agenda. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

**CONFLICT OF INTEREST** - Council Member Longbrake declared a conflict of interest on Agenda Item 9 as he participated in the program.

**CORRESPONDENCE** - None

**INTRODUCTIONS** - Mayor Jernigan acknowledged Former Council Member Tim Terral in attendance.

**CITY ATTORNEY** – Parliamentary Procedures given by City Attorney Pinkney

**PUBLIC APPEARANCE** -None

### PRESENTATIONS

1. Mayor Jernigan presented a Proclamation declaring April 2024 DMV Donate Life Month in the City of Needles. Terri Pilawa, One Legacy Ambassador, spoke on behalf of the program and shared her transplant story.
2. Mayor Jernigan presented a Proclamation recognizing Harold Rasplicka and his contribution to the Needles Community. Tina McGee spoke in remembrance of Harold and thanked the Mayor and Council for their recognition.
3. Mayor Jernigan presented a Certificate of Recognition to Arrowheart Foundation / Arrowhead Credit Union for their contributions to the Needles Community. Darin Woinarowicz, President / CEO

Arrowhead Credit Union; Christine Wright, Vice President of Administration; and Stefani Villalobos, Assistant Vice President of Philanthropy and Community Impact were present to accept the certificate.

**RECESSED THE CITY COUNCIL MEETING AND CONVENED A JOINT COUNCIL / NPUA MEETING at 6:19 pm**

**PUBLIC COMMENTS PERTAINING TO THE NPUA/COUNCIL ITEMS**

Tim Terral spoke about the negative impact the 3% convenience fee for customers paying their utility bill with paypal or a credit card will cause on those with fixed incomes and suggested the city seek alternative solutions.

**REGULAR NPUA / COUNCIL ITEMS**

4. Authorize Staff to Reinstate the NPUA 3% Convenience Fee

City Manager Martinez gave staff report. Council asked questions and minimal discussion ensued. Vice Mayor Merritt moved, second by Council Member Belt to reinstate the NPUA 3% Convenience Fee. Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

5. Approve extending the Electrical General Services Contract with Petrelli Electric Co. to April 25, 2028 corrected to 2027

Utility Manager Rainie Torrance gave staff report. Council asked questions and minimal discussion ensued. Council questioned the date and the error was corrected on the year, making the contract end date April 25, 2027. Council Member Belt moved, second by Council Member Pogue, to approve extending the Electrical General Services contract with Petrelli Electric Co. to April 25, 2027. Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: None

**ADJOURNED THE JOINT NPUA/COUNCIL MEETING AND RECONVENED THE CITY COUNCIL MEETING at 6:35pm**

**PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None**

**COUNCIL CONSENT CALENDAR**

Council Member Longbrake declared a conflict of interest on item number 9, because he previously participated in the program.

Vice Mayor Merritt moved, second by Council Member Campbell to approve items 6 through 11 on the consent calendar. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake

Noes: None

Absent: None

Abstain: Council Member Longbrake abstained on Item 9

6. Approved the Warrants Registers through April 23, 2024.

7. Approved the Minutes of April 9, 2024
8. Waived the reading and Adopted Resolution No. 2024-19 approving a Sixteenth Amendment to and Extension of the License between the City of Needles and Bonnie Baker Senior Center for use of the kitchen and a portion of the dining area in the Needles Senior Citizens Center during the 2024-2025 fiscal year
9. Awarded RFQ to Tony Cossi Construction and U.S. National Corp. for Licensed Contractor Services for the Neighborhood Beautification Program and Authorized Staff to issue a Notice of Award and Notice to Proceed
10. Authorized the purchase of a John Deere 1550 TerrainCut commercial mower with 60" deck for the Parks and Recreation Department at a cost not to exceed \$26,000 to come from Parks and Recreation budgeted funds
11. Waived the reading and Adopted Resolution 2024-20 declaring the City of Needles' intent to issue tax-exempt obligations to be used to reimburse the City for expenditures to be made prior to the issuance of such obligations.

## **END OF COUNCIL CONSENT CALENDAR**

### **CITY MANAGER REPORT**

Manager Report given by City Manager Martinez

### **COUNCIL REQUESTS**

**Councilmember Campbell** reported on her attendance at the Solid Waste Advisory Task Force (SWAT) meeting and the Inland Empire Tourism Summit; expressed condolences to the Hernandez family on the passing of Al Hernandez; announced Kim Garcia passed away and condolences to the Kelly family whose son passed away.

**Councilmember McCorkle** had no requests.

**Vice Mayor Merritt** announced she attended the welcome center meeting last night.

**Council Member Pogue** reported her attendance at the City Leaders Summit in Sacramento; expressed condolences to the families and friends,

**Councilmember Belt** spoke about the Donate Life program and how it impacts her life as a nurse; reported on the Inland Empire Tourism Summit she attended; attended the welcome center meeting and thanked staff for the improvements at the pool and filling in potholes around town.

**Councilmember Longbrake** spoke about the spay and neuter clinic that happened on the 13th, and the fact that it was the same day as animal CPR classes in Kingman; spoke about his interruption at the previous Council Meeting when he was speaking about ADA issues.

**Mayor Jernigan** reported on her attendance at the City Leaders Summit; talked about the upcoming Seligman Bike Run and Museum Scavenger Hunt; Run for the Wall on May 15, and the collaboration with Mohave County Tourism and Kingman Tourism Centers.

**ADJOURNMENT** - Mayor Jernigan adjourned the meeting at 6:54pm

ATTEST: \_\_\_\_\_  
Mayor Janet Jernigan

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City Clerk Dale Jones, CMC