



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA HACN

Regular Special

Meeting Date: April 14, 2026

Title: Authorize an Increase to the FY26 Electrical Engineering Services Agreement with Brooks Consulting, Not to Exceed \$20,000

Background: In 2020, the Needles Public Utility Authority (NPUA) issued a request for proposals for professional electrical engineering services. The agreement with Brooks Consulting was extended in 2023 for an additional three years.

On August 12, 2025, for FY26, the Board of Public Utilities authorized \$15,000 for electrical engineering services. During this fiscal year, the Board of Public Utilities also authorized the installation of SCADA at two substations, which required additional electrical engineering support. To date, all authorized funds have been expended on the SCADA project, and additional funding is needed to complete the installation.

Approval of this item will increase the FY26 authorization by \$20,000, for a total not-to-exceed amount of \$35,000.

Fiscal Impact: \$20,000 to be funded within the adopted FY26 Electric Operations and Maintenance Budget; no additional appropriation required.

Environmental Impact: N/A

Recommended Action: Authorize an increase to the FY26 Electrical Engineering Services Agreement with Brooks Consulting, in an amount not to exceed \$20,000.

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 4/9/2026

Other Department Approval (when required): Mark C. DeMay

Date: 04/09/26