



MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
COUNCIL CHAMBERES, 1111 BAILEY AVE, NEEDLES

TUESDAY, APRIL 28, 2026 - COUNCIL EXECUTIVE SESSION – 5:00 - CITY COUNCIL MEETING – 6:00 PM

CALL TO ORDER - Mayor Jernigan called the meeting to order at 5:00 pm

ROLL CALL

PRESENT

Council Member Larry Ford
Council Member Jamie McCorkle
Vice Mayor Ellen Campbell arrived at 5:05 pm
Mayor Janet Jernigan
Council Member Tona Belt
Council Member Henry Longbrake
Council Member JoAnne Pogue

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION - None

RECESSED TO EXECUTIVE SESSION - 5:04 pm

EXECUTIVE SESSION

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957. Title: City Manager

No reportable action

- b. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Agency Negotiator: Patrick Martinez, City Manager; Unrepresented Employee: Treasurer

No reportable action

- c. Public Employee Performance Evaluation pursuant to Government Code §54957 - Title of position: City Clerk

No reportable action

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:00 pm

ROLL CALL (previously taken, as noted above)

EXECUTIVE SESSION REPORT – Deputy City Attorney Lena Wade gave report as noted above.

PLEDGE OF ALLEGIANCE - led by Mayor Jernigan

INVOCATION - given by Vice Mayor Campbell

APPROVAL OF AGENDA

Council Member McCorkle made a motion, seconded by Council Member Ford, to approve the agenda.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

CONFLICT OF INTEREST – None

CORRESPONDENCE – None

INTRODUCTIONS - Mayor Jernigan acknowledged former Council Member Tim Terral in attendance.

CITY ATTORNEY – Parliamentary Procedures given by Deputy City Attorney Lena Wade

PUBLIC APPEARANCE - None

PRESENTATION

1. Chamber of Commerce Update – **Continued to May 12, 2026**

INTERVIEWS

2. Interviews / appointments to fill vacancies on various Boards and Commissions. Provide staff direction - no applications have been received.

City Manager Martinez gave staff report

Council asked questions and discussion ensued

Council directed staff to look for alternative ways to advertise vacancies, including inserts in utility bills and posting on the Needles Connect app.

COUNCIL CONSENT CALENDAR

Council Member McCorkle made a motion, seconded by Council Member Longbrake, to approve items 3-8 on the Consent Calendar.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

3. Approved the Warrants Register through April 28, 2026
4. Approved the Minutes of April 14, 2026
5. Accepted and filed the March 2026 Treasurers Report
6. Waived the reading and adopted Resolution No. 2026-9 authorizing filing of an application for federal funding under FTA Section 5311 (49 U.S.C. Section 5311), the federal program providing assistance to rural transit programs, with the California Department of Transportation.
7. Reviewed and followed the League of California Cities advocacy on proposed legislation and authorized the Mayor to sign a letter of support for Proposition 36.
8. Authorized the Mayor to sign a letter of opposition to AB 1678

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

9. Adopt Ordinance 680-AC of the City Council of the City Of Needles, California, Amending Chapter 13, Article IV of the Needles Municipal Code to Prohibit Commercial Trucks Over 26,000 Pounds Gross Vehicle Weight Rating (GVWR) from Parking on Residential Streets and in City Parks

City Manager Martinez gave staff report

Council asked questions and discussion ensued

Mayor Jernigan opened public comment at 6:19 pm

No Public Comment

Mayor Jernigan closed public comment at 6:19 pm

Council Member Longbrake made a motion, seconded by Council Member Pogue, to Adopt Ordinance 680-AC of the City Council of the City Of Needles, California, Amending Chapter 13, Article IV of the Needles Municipal Code to Prohibit Commercial Trucks Over 26,000 Pounds Gross Vehicle Weight Rating (GVWR) from Parking on Residential Streets and in City Parks.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

- 10.** Adopt Resolutions 2026-13 and 2026-14 establishing Public Outreach and Interpretation Assistance Practices and adopting the Technology Disruptions Policy to ensure compliance with SB 707 providing clear procedures for maintaining public access and participation during City Council and Brown Act meetings.

City Manager Martinez and Deputy City Attorney Wade gave staff report

Council had no questions

Mayor Jernigan opened public comment at 6:23 pm

No Public Comment

Mayor Jernigan closed public comment at 6:23 pm

Council Member Ford made a motion, seconded by Council Member Longbrake, to Adopt Resolutions 2026-13 and 2026-14 establishing Public Outreach and Interpretation Assistance Practices and adopting the Technology Disruptions Policy to ensure compliance with SB 707 providing clear procedures for maintaining public access and participation during City Council and Brown Act meetings.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

- 11.** Ratify the City Manager's execution of the Restricted Grant Agreement (RG) and Adjust the Adopted FY26 Budget for the Clean California Community Cleanup & Employment Pathway (CCEP) Grant Program award in the amount of \$169,355

City Manager Martinez gave staff report

Council had minimal questions

Mayor Jernigan opened public comment at 6:25 pm

No Public Comment

Mayor Jernigan closed public comment at 6:25 pm

Vice Mayor Campbell made a motion, seconded by Council Member Longbrake, to Ratify the City Manager's execution of the Restricted Grant Agreement (RG) and Adjust the Adopted FY26 Budget for the Clean California Community Cleanup & Employment Pathway (CCEP) Grant Program award in the amount of \$169,355.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake
Noes: None
Absent: None
Abstain: None

- 12.** Authorize the City Manager to proceed with the Active Grant Transportation Cycle 8 Grant Application and authorize Kimly Horn to complete the professional service needed for the grant submission, not to exceed \$19,000

City Manager Martinez gave staff report

Council asked questions and discussion ensued. Utility Manager Torrance responded

Mayor Jernigan opened public comment at 6:33 pm

No Public Comment

Mayor Jernigan closed public comment at 6:33 pm

Council Member Belt made a motion, seconded by Council Member Longbrake, to Authorize the City Manager to proceed with the Active Grant Transportation Cycle 8 Grant Application and authorize Kimly Horn to complete the professional service needed for the grant submission, not to exceed \$19,000.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake
Noes: None
Absent: None

Abstain: None

13. Approve Change Order No. 1 to the Public Works Agreement with Rainy Day Roofing, Inc. for the Administration Building Façade Awning Project

City Manager Martinez gave staff report

Council asked questions and considerable discussion ensued.

Mayor Jernigan opened public comment at 6:46 pm

No Public Comment

Mayor Jernigan closed public comment at 6:46 pm

Vice Mayor Campbell made a motion, seconded by Council Member Longbrake, to authorize staff to look at alternatives to lower the cost, and continue the item to the next meeting.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake

Noes: None

Absent: None

Abstain: None

14. Adopt Ordinance 681-AC of the City Council of the City Of Needles, California, Adding Chapter 8, Article IV to the Needles Municipal Code Establishing a Cash Rounding Policy for City Payments

City Manager Martinez gave staff report

Council asked questions and minimal discussion ensued

Mayor Jernigan opened public comment at 6:52 pm

No Public Comment

Mayor Jernigan closed public comment at 6:52 pm

Vice Mayor Campbell made a motion, seconded by Council Member Ford, to Adopt Ordinance 681-AC of the City Council of the City Of Needles, California, Adding Chapter 8, Article IV to the Needles Municipal Code Establishing a Cash Rounding Policy for City Payments.

Motion carried by the following roll call vote:

Ayes: Council Members Ford, McCorkle, Campbell, Council Members Pogue Belt, Longbrake

Noes: None

Absent: None

Abstain: None

CITY ATTORNEY REPORT – given by Deputy City Attorney Lena Wade

CITY CLERK REPORT – given by City Clerk Candace Clark

CITY MANAGER REPORT – given by City Manager Patrick Martinez

COUNCIL REQUESTS

Council Member Ford

- *No requests*

Council Member McCorkle

- Commented on the Awning/Lattice project cost, saying it was the equivalent of an annual salary

Vice Mayor Campbell

- *Reported on the Courthouse meeting she attended and their plan to expand services*
- *Reported on the League of California Cities conference she attended*
- *Reported on the grand opening of a new restaurant – Lucky Dhaba, and encouraged everyone to support this new local business*

Council Member Pogue

- *Complimented the city on the success of the Sunday Market*

Council Member Belt

- *Thanked staff for ongoing efforts to support the City of Needles*

Council Member Longbrake

- *No requests*

Mayor Jernigan

- *Reported on her attendance at the League of California Cities conference and thanked Patrick for his presentation at the conference.*
- *Reported on the Inland Empire tourism efforts*
- *Wished the new restaurant Lucky Dhaba success*

ADJOURNMENT – Mayor Jernigan adjourned the meeting at 7:15 pm

Mayor Janet Jernigan

City Clerk Candace Clark