



## City of Needles, California Request for City Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** June 23, 2026

**Title:** Ordinance 682-AC, Amending Chapter 12 of the Needles Municipal Code regarding business license requirements for vendors participating in approved community events

**Background:** At its May 26, 2026, meeting, the City Council reviewed business license requirements applicable to vendors participating in community events and directed staff to prepare amendments to Chapter 12 of the Needles Municipal Code. Specifically, the City Council directed staff to develop an ordinance that would waive City administrative processing fees for qualifying vendors participating in approved community events while maintaining all other applicable licensing, permitting, and regulatory requirements.

The attached Ordinance No. 682-AC implements the City Council's direction by establishing a fee exemption for qualifying vendors participating in Approved Community Events. The ordinance defines Approved Community Events to include festivals, fairs, farmers markets, swap meets, Route 66 events, nonprofit events, community celebrations, and similar City-approved events.

Under the proposed ordinance, vendors with annual gross receipts of \$15,000 or less who participate in Approved Community Events would be exempt from the City's administrative processing fee. Vendors remain subject to all applicable federal, state, county, and local permits, licenses, registrations, inspections, and approvals required by law. The ordinance does not waive any state-mandated fees, county fees, health permits, regulatory fees, or other charges the City is required to collect.

The ordinance further clarifies business license requirements applicable to vendors participating in Approved Community Events and provides that qualifying vendors are not required to obtain a separate City food catering license solely for activities conducted within an Approved Community Event.

The proposed amendments are intended to encourage participation in community events, support local entrepreneurship and small business development, reduce barriers for occasional vendors, and promote community engagement while maintaining appropriate public health, safety, and regulatory oversight.

**Fiscal Impact:** The proposed ordinance is primarily administrative in nature and is not anticipated to have a material impact on City revenues.

**Recommendation:** Approve Ordinance 682-AC, Amending Chapter 12 of the Needles Municipal Code regarding business license requirements for vendors participating in approved community events

**Submitted By:** Patrick Martinez, City Manager

**City Management Review:** Patrick J. Martinez Date: 6/17/2026

**Other Department Approval (when required):** Mark C. DeMay, CGFM Date: 06/17/26