



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: February 24, 2026

Title: League of California Cities Delegate and Policy Committee Participation Authorization

Background: On January 14, 2025, the City Council adopted Resolution 2025-6 designating Vice Mayor Campbell as the Delegate and Mayor Jernigan as the Alternate to the League of California Cities (LCC) Desert Mountain Division.

While these actions designate representation roles, the City Council has not adopted a standing policy authorizing both the Delegate and Alternate to attend and receive reimbursement for all LCC Division meetings, policy committees, subcommittees, or related conferences.

Pursuant to the City Charter and established Council practice, travel and reimbursement require Council authorization.

For clarity and consistency, staff recommends the City Council:

1. Confirm authorization for both the Delegate and Alternate to attend and receive reimbursement for League of California Cities Desert Mountain Division meetings; and
2. Authorize participation and reimbursement for the designated Alternate to attend the League of California Cities Transportation, Communications, and Public Works Policy Committee meetings during the current term of office.

Providing clear direction will ensure consistent reimbursement practices and alignment with Council policy.

Fiscal Impact: Travel reimbursement may include per diem, mileage, and lodging expenses, when required, in accordance with City policy. The approximate cost per Council Member per meeting is estimated at \$300 to \$500, depending on travel distance and lodging needs.

If both the Delegate and Alternate attend the same meeting and coordinate travel, overall reimbursement costs may be reduced. Funding is available within the adopted General Fund travel and training budget for FY 2025–2026.

Recommendation: Authorize the designated Delegate and Alternate to attend and receive reimbursement for League of California Cities Desert Mountain Division meetings, and authorize the designated Alternate to attend and receive reimbursement for participation in the League of California Cities Transportation, Communications, and Public Works Policy Committee meetings during the current term of office.

Submitted By: Candace Clark, City Clerk

City Manager Approval: Patrick J. Martinez **Date:** 2/19/2026

Other Department Approval (when required): _____ **Date:** _____