



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA RDA


Regular Special

Meeting Date: December 12, 2023

Title: Sixth Amendment to the Professional Services Agreement for Building Support Services with Willdan Increasing the Contract Compensation for Building Official and Inspector Services

Background: The City's Building Official is currently on medical leave under the California Family Rights Act, and Willdan has stepped in to fulfill the City's Building Department responsibilities. This includes conducting plan reviews and inspections for ongoing City development projects. The Building Department plays a crucial role in guiding our residents through construction regulations, ensuring adherence to minimum standards for the safety of life, health, and property as stipulated by the California Building Code.

Willdan has excelled in collaborating with our residents, offering expertise in code interpretation, and assisting developers in overcoming pre-construction challenges. Given the consistent building activity in the City of Needles, maintaining a smooth permitting process is essential. Hence, the City intends to continue engaging Willdan for Building Official Services while exploring options to fill vacancies within the Building Department.

Fiscal Impact: The contract is within the existing budget appropriation for FY 23-24. 
Finance Department _____

Recommendation: Approve the Sixth Amendment to the Professional Services Agreement for Building Support Services with Willdan Increasing the Contract Compensation for Building Official and Inspector Services to an amount not to exceed \$50,325.

Submitted By: Patrick Martinez, City Manager

City Management Review: 

Date: 12-6-2023

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: 9

**SIXTH AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
CONSULTANT SERVICES**

1. PARTIES AND DATE.

This Amendment is made and entered into December 12, 2023, by and between the **CITY OF NEEDLES**, a **California Charter City**, (hereinafter referred to as the "City") and Willdan Engineering, a California corporation (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

2. RECITALS.

City and Willdan entered into a Professional Services Agreement ("Agreement") dated April 19, 2021;

City and Willdan entered into a First Amendment to Professional Services Agreement ("Agreement") dated July 13, 2021 for Comprehensive Plan Review and Structural Plan Review;

City and Willdan entered into a Second Amendment to Professional Services Agreement ("Agreement") dated September 14, 2021 for Certified Building Official/Project Manager Services at an hourly rate of \$165.

City and Willdan entered into a Third Amendment to Professional Services Agreement ("Agreement") dated April 26, 2022 for increasing the maximum contract amount.

City and Willdan entered into a Fourth Amendment to the Professional Services Agreement ("Agreement") dated May 10, 2022 add a Certified Building Official Services hourly rate of \$125 and to increase the maximum contract amount.

City and Willdan entered into a Fifth Amendment to the Professional Services Agreement ("Agreement") dated July 12, 2023 to increase the maximum contract amount.

City and Willdan wish to amend the Agreement to increase the maximum contract amount.

3. AMENDMENT.

Section 2.1 is hereby amended to increase the maximum contract amount by \$50,325 from Three Hundred Eighteen Thousand Six Hundred Seventy-Five Dollars (\$318,675) to Three Hundred Sixty-Nine Thousand Dollars (\$369,000).

All other terms of the Agreement not specifically amended shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date and year set forth above.

City of Needles

By: _____

Its: _____

Date: _____

Willdan Engineering, a California corporation

By: Vanessa Munoz
Vanessa Munoz (Dec 4, 2023 16:51 PST)

Its: President

Date: 12/04/2023

Created:	2023-12-04
By:	Patrick martinez (pmartinez@cityofneedles.com)
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"_" History



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Agreement completed.

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