

BOARD OF PUBLIC UTILITIES

November 18, 2025

The regular meeting of the Board of Public Utilities held on the 18th day of November, 2025, was called to order at 4:00 p.m. with VICE CHAIRMAN BROWN presiding and the following COMMISSIONERS present:

COMMISSIONERS JONES, WALTERS, CAIRNS AND POWELL

Also Present: SECRETARY SALLIS, CITY MANAGER MARTINEZ, UTILITY MANAGER TORRANCE AND OTHER KEY STAFF

APPROVAL COMMISSIONER CAIRNS MOVED, SECONDED BY COMMISSIONER  
AGENDA WALTERS, to approve the agenda. Motion carried by the following roll call vote:

AYES: VICE CHAIRMAN BROWN, COMMISSIONERS JONES,  
WALTERS, CAIRNS AND POWELL  
NOES: NONE  
ABSENT: CHAIRMAN CAMPBELL AND COMMISSIONER McNEIL

CORSPNDN: None

PBLC APRN: None

PRESENTN Kris Hendricks, EUSI, chief plant operator, provided a brief summary of the  
WW OPS wastewater treatment plant and noted that some of the Board Members toured the facility last week which was productive. He reviewed the PowerPoint explaining the process of wastewater treatment and disposal. COMMISSIONER JONES explained he took the tour which was educational and he now understands how it works. He also mentioned a sulfur smell in the Chesney's/Colorado Shores area after which a brief discussion followed on possible causes.

EX ABSNC COMMISSIONER POWELL MOVED, SECONDED BY COMMISSIONER  
CAMPBELL CAIRNS, to grant an excused absence to CHAIRMAN CAMPPELL. Motion carried by the following roll call vote:

AYES: VICE CHAIRMAN BROWN, COMMISSIONERS JONES,  
WALTERS, CAIRNS AND POWELL  
NOES: NONE  
ABSENT: CHAIRMAN CAMPBELL AND COMMISSIONER McNEIL

CNST CAL: COMMISSIONER JONES requested to pull agenda item 3 (Ratify the Utility Manager's purchase of Greenhouse Gas Emissions Instruments for the calendar year 2024 compliance period from Amerex for a total cost of \$58,867.50).

COMMISSIONER JONES MOVED, SECONDED BY COMMISSIONER CAIRNS, to approve consent calendar item 2

2. Approve the minutes of the regular meeting held October 21, 2025

Motion carried by the following roll call vote:

AYES: VICE CHAIRMAN BROWN, COMMISSIONERS JONES,  
WALTERS, CAIRNS AND POWELL  
NOES: NONE  
ABSENT: CHAIRMAN CAMPBELL AND COMMISSIONER McNEIL

GHG EMS INSTRUMTS Utility Manager Torrance briefly explained the purchase of additional Greenhouse Gas Emissions Instruments from a renewable energy source outside of California at an additional cost of \$58,867.50. A brief discussion followed on the purchase of the GHG Instruments to be compliant.

COMMISSIONER CAIRNS MOVED, SECONDED BY COMMISSIONER POWELL, to ratify the Utility Manager's purchase of Greenhouse Gas Emissions Instruments for the calendar year 2024 compliance period from Amerex for a total cost of \$58,867.50. Motion carried by the following roll call vote:

AYES: VICE CHAIRMAN BROWN, COMMISSIONERS JONES,  
WALTERS, CAIRNS AND POWELL  
NOES: NONE  
ABSENT: CHAIRMAN CAMPBELL AND COMMISSIONER McNEIL

REG ITEMS: None

REPORTS: VICE CHAIRMAN BROWN acknowledged 1) Present Perfected Rights Report September 2025; 2) Parker-Davis Voluntary Reduction November and December 2025; 3) Western Area Power Administration Term Purchase FY 26 Q3 (January – February 2026); 4) Monthly Activity Report June 2025.

MGR'S RPT: Utility Manager Torrance reviewed her written report dated November 18, 2025 which included: 1) a fire hydrant was hit on Front Street by a sanitation services vehicle causing a 4 hour water outage. The sanitation services contractor will be invoiced for all staff time and materials; and 2) the completion of phases 1 and 2 of the electric pole replacement program whereby 11 deteriorated poles will be replaced by the end of November. The contractor will return in January to complete phase 3. 80% of the poles were butt-rotted and required immediate replacement.

BRD RQSTS: COMMISSIONER CAIRNS thanked the wastewater staff for the tour of the facility.

COMMISSIONER WALTERS questioned street repairs/temporary patches that will be needed from the work being done to install fiber optics. City Manager Martinez responded yes, repairs will have to meet all city adopted requirements.

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VICE CHAIRMAN BROWN asked about work being done in the Vista streets area including use of a vac truck. City Manager Martinez explained we're in the process of doing the water lines in that area, and have had multiple water leaks on the newly paved streets and trying to find out why so we can move forward as appropriate.

VICE CHAIRMAN BROWN declared the regular meeting of the Board of Public Utilities held on the 18th day of November, 2025, adjourned at 4:32 p.m.

ATTEST: \_\_\_\_\_

Vice Chairman

\_\_\_\_\_

Secretary