



## City of Needles, California Request for Commission Action

CITY COUNCIL    BOARD OF PUBLIC UTILITIES    Regular    Special

**Meeting Date:** January 20, 2026

**Title:** Staff recommendation to hold monthly meetings in lieu of the current semi-monthly schedule

**Background:** To be in conformance with all other City Boards and Commissions, staff would recommend that the Board consider going to monthly meetings (1st Tuesday of each month) in lieu of the current semi-monthly schedule. City Charter Sec. 904 provides "Each board or commission shall hold such regular and special meetings as such board or commission may require. All proceedings shall be open to the public." Should the need arise for immediate Board action, a special meeting could be called by the Chairman. If approved, this schedule of monthly meetings will continue until changed by further Board action.

**Fiscal Impact:** None

**Environmental Impact:** N/A

**Recommended Action:** Move to approve holding regular monthly meetings on the first Tuesday of each month with the option of calling a special meeting on the third Tuesday should the need arise for Board action.

**Submitted By:** Rainie Torrance, Utility Manager

**City Manager Approval:** Patrick J. Martinez

**Date:** 1/14/2026

**Other Department Approval (when required):** \_\_\_\_\_

**Date:** \_\_\_\_\_