



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

Meeting Date: October 10, 2023

Title: Accept the Memorandum of Understanding with Janet Jernigan for the El Garces Rental Program

Background: At the September 12, 2023 Council meeting. Council gave direction to draft an Memorandum of Understanding "MOU" for the Rental Program of the El Garces with Janet Jernigan.

The attached MOU outlines the following tasks to be performed by the individual:

1. Pursuant to the terms of this Memorandum of Understanding, Individual agrees to assume responsibility for maintaining the El Garces Rental Program at no cost.
2. The individual commits to facilitating meetings with potential renters interested in booking the El Garces/AMTRAK room. During these meetings, they will provide comprehensive information regarding the available setup options and the City's rental regulations.
3. The individual is tasked with the responsibility of filling out the rental application and remitting the necessary rental fees to the city.
4. The individual undertakes the responsibility of coordinating the cleaning of the rented area and the setup of the event by the City's designated crews.
5. The individual is responsible for conducting a thorough post-event inspection of the rented area and retrieving the key from the renter.

Exhibits:

- Exhibit "A" Proposed MOU

Submitted By: Patrick Martinez, Assistant City Manager/Development Services

Recommended Action: Accept the Memorandum of Understanding with Janet Jernigan for the El Garces Rental Program

City Management Review: T. Lee

Date: 10/5/23

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 19

MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF NEEDLES AND JANET JERNIGAN

This Agreement is entered into effective as of October 10, 2023 (the "Effective Date"), by and between the City of Needles ("City") and Janet Jernigan ("Individual"), to facilitate the rentals of the El Garces. Together the Person and the City shall be referred to as the "Parties".

RECITALS

WHEREAS, in Spring of 2014, the City of Needles completed the renovation/restoration efforts for the El Garces Transportation Depot; and

WHEREAS, in 2014, the city entered into an agreement with the Ivy Group for leasing and rentals of the El Garces and terminated October 15, 2015; and

WHEREAS, the City and the Individual desire to enter into this Memorandum of Understanding ("MOU") setting forth the manner in which the Person will assume responsibility for operation of the El Garces Rental Program.

UNDERSTANDING AND AGREEMENT

1. Pursuant to the terms of this Memorandum of Understanding, Individual agrees to assume responsibility for maintaining the El Garces Rental Program at no cost.
2. The individual commits to facilitating meetings with potential renters interested in booking the El Garces/AMTRAK room. During these meetings, they will provide comprehensive information regarding the available setup options and the City's rental regulations.
3. The individual is tasked with the responsibility of filling out the rental application and remitting the necessary rental fees to the city.
4. The individual undertakes the responsibility of coordinating the cleaning of the rented area and the setup of the event by the City's designated crews.
5. The individual is responsible for conducting a thorough post-event inspection of the rented area and retrieving the key from the renter.

IN WITNESS WHEREOF, the Parties have executed this AGREEMENT as of the Effective Date set forth above.

CITY OF NEEDLES

A municipal corporation and charter city

By: _____

Title: _____

JANET JERNIGAN

Individual

By:  _____

Title:  _____

ATTEST:

By: _____
Dale Jones, City Clerk

APPROVED AS TO FORM:

By: _____
John O. Pinkney, City Attorney