



Request for Board Action City of Needles, California

☒ CITY COUNCIL ☐ UTILITY BOARD ☒ NPUA

☒ Regular ☐ Special

Meeting Date: July 11, 2023

Title: Accept Change Order No. 1 (Final) with John Simmons Roofing for the installation of additional roofing material as part of the City Hall Roofing project and Accept the Notice of Completion for the work.

Background: The existing City Hall Building located at 817 third Street was built in the 1970's and acquired by the City in the 1990's. No major roof improvements had been made to the building since this time, only minor repairs. The roof had deteriorated over time and was experiencing leaks in vulnerable areas such as seams in the roofing material, around HVAC penetrations, etc.

On 12/21/2022, the City Hall Roof Improvements Project was advertised for bids with bids opened on 01/18/2023. On Feb. 14, 2023, John Simons Roofing was awarded the Bid Alternate to apply a Silicone Fluid Applied roofing system to the existing roof in the amount of \$144,350.00 with a 10% contingency for a total project cost of \$158,785.00.

By issuance of this Change Order, the total project cost is reduced by \$9,185.00 for a final contract amount of \$149,600.00.

Fiscal Impact: Change Order #1 (Final) results in a net decrease of \$9,185.00 to the total project cost resulting in a final contract amount of \$149,600.

 Finance Dept.

Recommendation: Accept Change Order No. 1 (Final) for work to be completed by John Simmons Roofing for the City Hall Roofing project and authorize staff to execute said Change Order; and Accept the Notice of Completion for the Work.

Submitted By: Kathy Raasch, Projects Manager

City Management Review: Rick

Date: 7/6/23

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

AGENDA ITEM: 6

CITY OF NEEDLES
CHANGE ORDER

PROJECT: City Hall Roofing Project

ORDER NO: 1 (Final)

OWNER: City of Needles

CONTRACTOR: John Simmons Roofing

FOLLOWING CHANGES ARE MADE TO THE CONTRACT:

<u>Description of Changes</u>	<u>Decrease Contract Price</u>	<u>Increase Contract Price</u>
1) Additional roofing square footage (to be paid by project contingency)		\$5,250

JUSTIFICATION:

- 1) Quantity adjustment – Final roofing quantity adjusted in accordance with final measurements of roofing material installed. Payment is for material and labor to complete the work from project contingency.

Original Contract Price	\$ 144,350.00
Previous Change Order(s) Amount	\$0.00
Original Contract Price plus previous Change Orders	\$ 144,350.00
Contract Price Due This Change Order (To be increased from project contingency)	\$ 5,250.00
New Contract Price	\$ 149,600.00

CHANGE IN CONTRACT TIME

Contract Time will be (Increased)	Adjusted Date for Completion of all Work	Calendar Days
N/A	N/A	240

APPROVALS REQUIRED

Requested by:

Kathy Raaseh
Signature (Project Manager)

Date: 7/5/23

Contractor Acceptance:

Signature (Contractor)

Date: _____

Approved by:

Signature (City Manager)

Date: _____

CC meeting

CHANGEORDER

RECORDING REQUESTED BY:

City of Needles
817 Third Street
Needles, CA 92363

AND WHEN RECORDED MAIL TO:

City of Needles
817 Third Street
Needles, CA 92363

No fee per Govt. Code § 27383

~ SPACE ABOVE FOR RECORDER'S USE ONLY ~

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

The undersigned is OWNER or AGENT OF THE OWNER of the interest or estate stated below in the property hereinafter described.

The full NAME of the OWNER is CITY OF NEEDLES

The ADDRESS of the OWNER is 817 THIRD STREET, NEEDLES, CA 92363

The NATURE OF THE INTEREST or estate of the undersigned is In FEE

Street Address / APN (if applicable) 0186-122-20-0000

The full name(s) and address(es) of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

Contractor's Name

Contractor's Address:

John Simmons Roofing

PO Box 882, Twin Peaks, CA 92361

The property on which said work of improvement was completed is in the City of **Needles**, County of **San Bernardino**, State of **California**, and was approved by the Needles City Council by minute action at the 07/14/2023 meeting and is DESCRIBED AS FOLLOWS:

Improvement on the property hereinafter described and COMPLETED on 06/20/2023

Improvements described as

Roof Improvements Repair to City Hall Building located at 817 Third Street

I, Rick Daniels am the
(Name of below signor)

City Manager
(Owner, President, Authorized Agent, Partner, etc.)

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 07/15/2023

Signature: 

Rick Daniels, City Manager, City of Needles