

CITY OF NEEDLES										DRAFT
General Fund Summary										
FY 2024 / 2025										

Base Level Comparison - GENERAL FUND		FY 25	DRAFT	
			Revenues	Operating Expenses
Base level from adjusted budget FY 24			12,536,321	11,659,055
<u>Revenue Increases / (Decreases)</u>				
Documentary transfer tax		(9,000)		FY 24 under-realized; adjust
Dispensary business tax		300,000		Anticipated increase partly due to pymts relating to notes
Cultivation business tax		900,000		Anticipated increase partly due to pymts relating to notes
Utility users tax		8,037		Increase due to COLA increase to base rates
Planning		10,000		Increase in site plan development review revenues
Code Enforcement		(45,000)		Abatement line collections in FY 24 were higher than expected
Code Enforcement		20,000		Increase in Cannabis compliance
State Mandated Cost Reimb		(52,493)		FY 24 was recovery of fees from many past years
FEMA		(5,006)		FEMA funds not anticipated
Court Fines		(5,000)		FY 24 under-realized; adjust
Interest Earnings		(5,000)		Anticipated decrease
Property Rentals		15,000		Additional activity expected
Transfer from Grant Reimb		(986,000)		FY 24 had transfer back to general fund of bridge money from grant
Misc-Animal Control		(5,000)		Grant received in FY 24
General Gov't Services		109,938		Increase in Fair Share Allocation
Jack Smith Park		5,700		Increase in launch passes
		256,176		
<u>Departments</u>				
City Attorney			(90,000)	Lower due to case closed in FY 24
City Manager			(2,577)	Decrease in payroll costs
Finance			15,465	Increase in salary and associated p/r costs
Finance			(375,000)	Decrease in legal fees, some matters closed
Finance			(60,336)	FY 24 Financial audits had carryover amounts
Finance			(16,580)	Decrease in allocable internal service costs
Finance			24,000	Anticipated unemployment expense
Mayor / Council / Clerk			7,809	Increase in salary and associated p/r costs
Mayor / Council / Clerk			8,000	Increase in SBCOG membership
Planning / Zoning			(3,201)	Decrease in Advertising & payroll costs
Planning / Zoning			(31,500)	Decrease in General Plan update
Planning / Zoning			(45,544)	Decrease in Engineering & Professional Services

Base Level Comparison - GENERAL FUND		FY 25	
			DRAFT
		Revenues	Operating Expenses
	Engineering		(15,714) Salary & benefits lower due to changes in personnel
	Engineering		(11,781) Decrease in Engineering Services
	Community Promotions		(2,355) Switch from Code Red to GoGov
	Senior Center	4,072	Increase in salary and associated p/r costs
	Senior Center	1,142	Increase in utilities and insurance
	Police (Sheriff contract)	80,206	Increase in contract for base level continuation
	Police (Sheriff contract)	5,289	Increase in PERS unfunded liability
	Animal Shelter / Control	13,486	Increase in payroll due to grant funded position
	Animal Shelter / Control	8,482	Other increases in salary and associated p/r costs
	Building & Safety	(50,171)	Salary & benefits lower due to changes in personnel
	Building & Safety	(20,000)	Decrease in Consulting Services
	Code Enforcement	50,000	Increase in legal fees. FY 24 budget had been reduced at mid-year
	Code Enforcement	2,995	Anticipated Unemployment expense
	Public Works	29,602	Increase in salary and associated p/r costs
	Public Works	(13,626)	Decrease in Equipment Maint-project completed in FY 24
	Public Works	(52,750)	Decrease in allocable internal service costs
	Public Works	(60,000)	Signs project completed
	Sanitation	(33,645)	Decrease in allocable internal service costs
	Aquatics	(12,631)	Decrease in Plant/Equip Maint
	Parks / Buildings / Grounds	17,355	Increase in salary and associated p/r costs
	Parks / Buildings / Grounds	20,000	Splash pad maint & chemicals
	Parks / Buildings / Grounds	6,050	Increase in insurance
	Parks / Buildings / Grounds	23,210	Increase in utilities due to new parks and restrooms
		2,300	Increase in seed and maint
	Jack Smith Park Marina	346	
	Recreation	32,100	Increase in salary and associated p/r costs

Base Level Comparison - GENERAL FUND		FY 25		DRAFT
		Revenues	Operating Expenses	
Recreation			(79,628)	Capital projects completed in FY 24
Transfers to Golf			169,987	Increase in Golf subsidy
Transfers to Other			87,443	Increase in Cemetery subsidy
FY 25 draft budget v.1		12,792,497	11,291,355	
Increase / (decrease) from adjusted budget		256,176	(367,700)	

<u>OPTIONS LIST:</u>					DRAFT
FY 25					
GENERAL FUND	100,000	SENIOR CENTER - Termites-Roof			
	10,000	CEMETERY - Pet and/or human/pet burial section			
		110,000	Total for GENERAL FUND		

CAPITAL IMPROVEMENT PLAN			DRAFT
FY 2025 - FY 2030			
	(in priority order as identified by dept. managers)	Cost Estimate	Funding Source
ADMIN FACILITY			
1.	3rd Street kitchen & bathroom ADA remodel	200,000	?
ANIMAL SHELTER			
1.	Build additional storage	5,000-10,000	?
2.	Shelter building add restrooms	20,000	?
AQUATICS			
1.	Re-plaster main pool	150,000	?
2.	Seam dismantle and repair on slide	50,000	?
Either/or	3. Replace microprocessor for automatic main pool filter (new system)	20,000	?
Either/or	4. Install valves & gauges for manual filter operation	10,000	?
JACK SMITH PARK MARINA			
1.	Bollards / cable along south side of River Rd. (Dike Rd.)	110,000	?
2.	Improvements to restrooms on no. side of parking lot	20,000	?
PARKS / BUILDINGS / GROUNDS			
* 1.	Duke Watkins Park improvements	3,965,400	CA Dept. of Parks & Recreation
2.	Fleet - Lease 2 pickup trucks	100,000	?
3.	Jack Smith Park playground ground covering	15,000	Park grant
4.	Bleacher shade structures for Franz Flowers and Ed Perry	150,000	Legacy Foundation
5.	Duke Watkins pump track turf installation	100,000	?
6.	200 tons of rock to landscape grounds near pool/park	6,500	?
7.	New parking lot behind Nikki Bunch / Franz fields (28k sf)	105,000	?
8.	Marilyn Hodstadt Mathews walking trail extension	250,000	Park grant
9.	Aquatics Center improvements	5,200,000	Park grant
PUBLIC WORKS			
1.	New asphalt truck	250,000	?
2.	Skid Steer	65,000	?
3.	New dump truck	75,000	?
4.	Shade structures for equipment	150,000	?
5.	North K Railroad underpass flood prevention	200,000	?
6.	Fourth Year Paving Replacement - FY 24	2,966,776	?
7.	City yard rehab. / asphalt repave	180,000	?
General Fund Total (estimate)		14,368,676	

CAPITAL IMPROVEMENT PLAN				DRAFT
FY 2025 - FY 2030				
		(in priority order as identified by dept. managers)		
			Cost Estimate	Funding Source
		CEMETERY		
		1. New irrigation system within Cemetery & future site	400,000	?
		2. Pet and/or human/pet burial section	10,000	?
		3. Solar shade cover at maintenance yard	100,000	?
		4. Pioneer Cemetery security & hillside stabilization	125,000	?
		5. Automated cemetery records (incl. cost of data input)	15,000	?
		6. Standalone onsite columbarium (cremains only)	25,000	?
		7. Install new well on grounds for irrigation	850,000	?
		8. Use of reclaimed water (in lieu of new well)	1,200,000	?
		Cemetery Total (estimate)	2,725,000	
		GOLF COURSE MAINTENANCE		
		1. Greens mower	15,000	?
		2. Approach mower	15,000	?
		3. Pro Gator (topdress, etc.)	15,000	?
		4. Pave Golf Maintenance yard	122,800	?
		5. Level & pave cart path	50,000	?
		Golf Total (estimate)	217,800	
		Grand Total	17,311,476	
		* Pending funding		

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	CITY OF NEEDLES					DRAFT
				Golf Course FY 2024 / 2025		
Golf Revenues	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Revised Budget	FY 2025 Requested Budget		
Revenues	\$ 485,825	\$ 579,623	\$ 669,717	\$ 1,390,906		Grant revenue of \$699,812 expected in FY25. Cart and property leases up \$10,000
Surcharges for G.C. improvements	\$ 17,652	\$ 21,806	\$ 24,088	\$ 24,088		
Transfer From General Fund	\$ 3,632,095	\$ 326,784	\$ 195,253	\$ 365,240		Expenditures exceed revenues for FY 25
Total Golf Revenues	\$ 4,135,572	\$ 928,213	\$ 889,058	\$ 1,780,234		
Golf Expenditures						
Golf Maintenance	\$ 609,182	\$ 575,991	\$ 659,256	\$ 666,182		Increase in seed and water and a decrease in chemicals
Golf Maintenance Capital	\$ 37,132	\$ 37,132	\$ 850,291	\$ 710,000		Rollover grant project from FY24
Golf Pro Shop	\$ 329,872	\$ 331,628	\$ 373,605	\$ 373,428		
Golf Pro Shop Capital	\$ 17,322	\$ 51,169	\$ 49,080	\$ 53,500		FY24 budget did not include prop tax on lease
Total Golf Expenditures	\$ 993,508	\$ 995,920	\$ 1,932,232	\$ 1,803,110		
			Projected Cash 06/30/24	Revenue less Expenditures	Projected Ending Cash 06/30/25	
			\$ 22,876	\$ (22,876)	\$ (0)	



CITY OF NEEDLES
FINANCE DEPARTMENT
817 THIRD STREET
NEEDLES, CA 92363

Question: What is an **INTERNAL SERVICE FUND**?

Explanation: There are certain activities that effect the entire City, but are charged to an Internal Service Fund.

The Internal Service Funds are as follows:

<u>NAME OF FUND:</u>	<u>PURPOSE OF FUND:</u>
Utility Business Office	The operation of billing and collecting utility payments, banking, and General Fund and Golf Course cash deposits.
Management Info. Systems	Computer operations and maintenance, WIFI, website, cloud and network services.
Central Purchasing	Purchasing of general supplies for City Hall and all City and NPUA departments.
Fleet Maintenance	Maintaining all City-owned and NPUA-owned vehicles, trucks, and heavy equipment.
Vehicle Replacement Fund	Based on the existing fleet of vehicles, a "savings account" is increased each year to use for future replacement of vehicles. It is based on an average life of six years per vehicle.

As expenditures occur, they are charged to the appropriate Internal Service Fund.

A monthly allocation is made to all departments of the City and NPUA to cover the expenses of each Internal Service Fund. This allocation is based on the particular department's percentage of usage of that fund.

Base Level Comparison		Revenues	FY 2025 Operating Expenses
WATER			
Base level from adjusted budget FY 24		3,056,300	2,178,797
<u>Increases</u>			
Increase in rates - 2% COLA to base	29,000		
Salaries lowered at mid-year due to vacant positions			70,951
Pay increases per contract, & associated p/r costs			58,030
Increase in hydrant, well, and reservoir maint			41,000
Increase in engineering and professional services			20,000
Increase in chlorine and chemical costs			5,000
<u>Decreases</u>			
Decrease in legal fees (RBV)			(80,000)
Decrease in allocable internal service costs			(70,000)
FY 25 draft budget v. 1		3,085,300	2,223,778
Increase / (decrease)		29,000	44,981
WASTEWATER			
Base level from adjusted budget FY 24		2,168,342	1,337,175
<u>Increases</u>			
Increase in rates - 2% COLA to base	45,500		
Pay increases per contract, & associated p/r costs			24,433
Increase in professional/consulting services			20,000
<u>Decreases</u>			
Decrease in allocable internal service costs			(52,267)
FY 25 draft budget v. 1		2,213,842	1,329,341
Increase / (decrease)		45,500	(7,834)
ELECTRIC			
Base level from adjusted budget FY 24		14,468,000	12,778,862
<u>Increases</u>			
Increase in rates - 2% COLA to base	247,000		
Increase in damage claims	5,000		
Increase in AB32 Surcharge RPS/C&T			1,114,500
Street light improvements			100,000
Pay increases per contract, & associated p/r costs			67,115
<u>Decreases</u>			
Decrease in transformer sales	(200,000)		
Decrease in Power Purchase			(1,362,500)
Decrease in allocable internal service costs			(94,492)
FY 25 draft budget v. 1		14,520,000	12,603,485
Increase / (decrease)		52,000	(175,377)

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SUM-NPUA-25 v.1

CAPITAL IMPROVEMENT PLAN - NPUA						DRAFT
FY 2025 - FY 2030						
					Cost Estimate	Funding Source
(in priority order as identified by dept. managers)						
WATER DEPT.						
	1.	Well No. 11 Treatment			7,449,918	State Water Resources Control Board
	2.	Golf course maintenance yard main distribution manifold			1,079,133	State Water Resources Control Board
	3.	Replace Deteriorating Pipe in Monterey & Arizona Avenues			546,770	State Water Resources Control Board
	4.	Replace Deteriorating Pipe in River Road			639,860	State Water Resources Control Board
	5.	AMI-automated metering infrastructure			1,203,097	BOR / Coronavirus Local Fiscal Recovery Funds / Asset replacement
	6.	Jet Vac / Trailer			150,000	Asset replacement funds
	7.	Construct 1.5 Million Gallon Water Reservoir			2,380,000	State Water Resources Control Board
	8.	Main replacement in the Vista Street area & new services			1,300,000	Asset replacement funds
	9.	Replace Deteriorating Pipe in Chestnut Street			195,165	Asset replacement funds
	10.	Replace Deteriorating Pipe in Chesney's Subdivision (Housing)			416,637	Asset replacement funds
	11.	Replace Deteriorating Pipe in Coronado Street area			1,381,668	Asset replacement funds
	12.	Replace Deteriorating Pipe in Casa Linda Street area			530,589	Asset replacement funds
	13.	Main replacement at Verde Shores under the pond and Chesney development (Fire line into Verde Shores)			400,000	Asset replacement funds
	14.	Fire hydrant replacements			15,000	Asset replacement funds
	15.	Extension into North Needles			8,400,000	DIF / Privately funded
		Water Department Total (estimate)			26,087,837	
WASTEWATER DEPT.						
	1.	Bazoobuth lift station pump replacement			32,000	Asset replacement funds
	2.	Railroad crossing at Bazoobuth lift station			170,000	Asset replacement funds
	3.	Upsize effluent pump			20,000	Asset replacement funds
	4.	Mini excavator & tilt trailer			120,000	Asset replacement funds
	5.	Jet Vac / Trailer			150,000	Asset replacement funds
	6.	Plant grit separator			300,000	Asset replacement funds
	7.	Upsize deficient sewer lines on 15 blocks of Front St.			1,484,724	Asset replacement funds
	8.	Upsize deficient sewer lines from T St. to Front St.			885,145	Asset replacement funds
	9.	North Needles sewer line extension (engineering only)			72,000	Privately funded
	10.	Manhole rehab program (ongoing)			150,000	Asset replacement funds
	11.	North Needles sewer line extension			3,500,000	DIF / Privately funded
	12.	Manhole replacement and upsize project			1,660,920	Asset replacement funds
		Wastewater Department Total (estimate)			8,512,789	
ELECTRIC DEPT.						
	1.	AMI-automated metering infrastructure			2,200,000	Asset replacement funds
	2.	California Ave Pole Yard Equipment Steel Building			250,000	Asset replacement funds
	3.	Construction of South Hwy 95 Substation (cemetery site)			3,200,000	Developer funded
	4.	Upgrade power lines feeding Park Moabi			3,000,000	Developer funded
	5.	Wire trailer			30,000	Asset replacement funds
	6.	Mohave line rehabilitation			4,500,000	Developer funded
	7.	Eagle Pass to Cemetery site			2,000,000	Developer funded
	8.	Cure Farms substation (behind Needles Town Center)			1,100,000	Developer funded
	9.	230kv line			30,000,000	Developer funded
	10.	Street light LED phase out program			30,000	Asset replacement funds
	11.	Double bucket truck 80 ft			360,000	Asset replacement / Vehicle replacement
		Electric Department Total (estimate)			46,670,000	