

MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED BY
THE CITY CLERK TO 6:00 P.M.
TUESDAY, FEBRUARY 27, 2024

COUNCIL EXECUTIVE SESSION – None
CITY COUNCIL MEETING – 6:00 PM

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR
TO NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:00 pm

ROLL CALL

PRESENT

Council Member Ellen Campbell

Council Member Jamie McCorkle

Vice Mayor Kirsten Merritt

Mayor Janet Jernigan

Council Member JoAnne Pogue

Council Member Tona Belt

Council Member Henry Longbrake

Also present were City Manager Patrick Martinez, City Attorney John Pinkney (via Teams) and City Clerk Dale Jones

PLEDGE OF ALLEGIANCE by Mayor Jernigan

INVOCATION given by Councilmember Campbell

APPROVAL OF AGENDA

Council Member Campbell moved, second by Vice Mayor Merritt, to approve the agenda as submitted. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt and Longbrake

Noes: None

Absent:None

Abstain:None

CONFLICT OF INTEREST None

CORRESPONDENCE None

INTRODUCTIONS Former Councilmembers Shawn Gudmundson and Larry Ford

CITY ATTORNEY – Parliamentary Procedures reviewed

PUBLIC APPEARANCE -

RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA / HACN
MEETING at 6:03 p.m.

PUBLIC COMMENTS PERTAINING TO THE NPUA / HACN / COUNCIL ITEMS None

1. Adopt City Council Resolution No. 2024-11 amending Resolution 2023-38; NPUA Resolution No. 02-27-2024-NPUA amending Resolution 06-13-2023-NPUA; and Housing Authority of the

City of Needles Resolution No. 2024-5-HACN amending 2023-4-HACN approving Proposed Revised Budgets for FY 2023-24

City Manager Martinez reported and Finance Department Barbara DiLeo reviewed the changes. Vice Mayor Merritt requested staff to look into charging the customers who use electronic payments to pay their utility bills.

Member/Council Member Campbell moved , second by Member/Council Member McCorkle, to waive the reading and adopt City Council Resolution No. 2024-11 amending Resolution 2023-38; NPUA Resolution No. 02-27-2024-NPUA amending Resolution 06-13-2023-NPUA; and Housing Authority of the City of Needles Resolution No. 2024-5-HACN amending 2023-4-HACN approving Proposed Revised Budgets for FY 2023-24

Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Vice Mayor Merritt, Mayor Jernigan, Members/Council Members Pogue, Belt and Longbrake

Noes: None

Absent:None

Abstain:None

ADJOURN THE JOINT NPUA / HACN / COUNCIL MEETING AND CONVENE A JOINT NPUA/COUNCIL MEETING (Roll Call Previously Taken) at 6:17 p.m.

NPUA / COUNCIL CONSENT CALENDAR.

Member/Council Member Campbell moved , second by Member/Vice Mayor Merritt to approve the following consent calendar items.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt and Longbrake

Noes: None

Absent:None

Abstain:None

2. Accepted Change Order #1 to the Public Works Agreement with Three Peaks Corp. for the Marina Park First Beach Improvements Project in the amount of \$118,842.36 for a new contract amount of \$1,983,430.84; and authorize staff to execute said change order.
3. Authorized the City Manager to execute the agreement dated February 27, 2024 with 3Degrees Group, Inc. through 2033 for the purchase of Renewable Energy Certificates "RECs"
4. Approval of California Colorado River Contractors Forbearance Agreements for 2023 Conservation Agreements Under the Lower Colorado River Conservation & Efficiency Program

END OF NPUA CONSENT CALENDAR

ADJOURN THE JOINT NPUA/COUNCIL MEETING AND RECONVENE THE COUNCIL MEETING (Roll Call Previously Taken) at 6:20 p.m.

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS None

COUNCIL CONSENT CALENDAR

Council Member Campbell moved, second by Vice Mayor Merritt to approve the following consent calendar items. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt and Longbrake

Noes: None

Absent: None

Abstain: None

5. Approved the Warrants Register through February 27, 2024

6. Approved the Minutes of February 13, 2024
7. Received and filed the Transportation Development Act Triennial Performance Audit for Fiscal Years 2021 - 2023 for the Needles Transit Services
8. Authorized Resolution 2024-4 Approving the Participation in the Planning and Capacity Building (Planning) Grant Program
9. Authorized Route 66 Broadband to Donate Internet Services to the Needles Aquatic Center and Needles Rodeo Grounds
10. Accepted Change Order No. 1 to the Public Works Agreement with Western Construction Specialists, Inc. in the amount of \$20,650 for the Jack Smith Park Walking/Biking Trail Improvements Project for a new total contract amount of \$155,615.30; and authorized staff to execute said Change Order.
11. Accepted the Needles Bridge #2435 Joint project with the Arizona Department of Transportation (ADOT) as complete (Final) and direct staff to complete the Federal Report of Expenditures and submit to Caltrans Local Assistance.
12. Waived the reading and adopted Resolution No. 2014-13 Accepting the Purchase and Sale Agreement from the Fort Mojave Indian Tribe for the Sale of a .38 Acre Portion of Surplus City-Owned Properties located on the property described as a vacant parcel, generally located at the northwest corner of Smokestack Road and North K Street, APN 0185-058-14-0000.
13. Approved Amendment Number 4 to the Joint Powers Authority Agreement with San Bernardino Council of Governments Services concerning the method by which member agency dues are assessed and including an increase to member dues by \$3,114 for a total new assessment of \$16,721 for FY 2024-25.
14. Waived the reading and adopted Resolution No. 2024-12, Amending Resolution No. 2023-14 to update the salary of the City Treasurer not exceed \$500 per month.
15. Approved contract with HdL Companies to perform Cannabis Tax Audits for calendar year 2022 at a cost not to exceed \$170,000.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

16. Duke Watkins Park Improvements Project - Construction Update
Interim Director of Development Services Kathy Raasch gave a PowerPoint Presentation.
17. Jack Smith Park Project – Construction Update Presentation
Interim Director of Development Services Kathy Raasch gave a PowerPoint Presentation.
18. Appoint a Cannabis square foot tax Ad-Hoc Committee
Council Member Campbell moved , second by Council Member Longbrake to appoint Councilmembers Campbell, Longbrake and Mayor Jernigan to the Cannabis square foot tax Ad Hoc Committee. Motion carried by the following roll call vote:
Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt and Longbrake
Noes: None
Absent: None
Abstain: None
19. Hearing on Appeal of City's Notice of Revocation of Cannabis Business License/Permit for the following Cannabis Businesses: 3247 Needles Highway, Suite E, Needles, CA (2103 D, LLC); 3247 Needles Highway, Suite A, Needles CA (3247 AM, LLC); 3241 Needles Highway, Needles, CA (NCA Management Co., LLC); 3253 Needles Highway, Needles CA (Medical Investor Holdings, LLC) **Settlement agreement has been executed**

CITY ATTORNEY REPORT – nothing to report

CITY CLERK REPORTED

CITY MANAGER REPORTED

20. MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell – Congratulated the Boys and Girls basketball teams on winning the State Championships in Nevada and thanked the City Manager and staff for their success in securing pharmacy assistance.

Councilmember McCorkle - None

Vice Mayor Merritt - None

Council Member Pogue - None

Councilmember Belt – requestd staff the keep up with the maintenance at the beaches, city parks and the pool.

Councilmember Longbrake - Congratulated the Boys and Girls basketball teams and requested staff to look into asking the fire department if they could have a controlled burn for the brush for training purposes.

Mayor Jernigan – thanked the Needles Desert Star reporter Jeni Henderson for the Route 66 articles, she visited the new hotel in Topoc and she and Justin Scott attended Needles High School Student Advisory Panel.

ADJOURNMENT

Mayor Jernigan adjourned the meeting at 6:45 pm

ATTEST:

Mayor Janet Jernigan

City Clerk Dale Jones, CMC