



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: May 27, 2025

Title: Unexpected Vacancy on the City Council

Background: On May 18, 2025, Council Member Longacre submitted his resignation.

City Charter Section 504 – Vacancies – reads as follows: “Vacancies in the council from whatever cause arising shall be filled either by appointment by the council or by election. Within 30 days of the occurrence of a vacancy in the council, the council shall either appoint a person to hold office for the unexpired term of the former incumbent or call a special election to fill the vacancy. If the council calls a special election to fill the vacancy, upon the calling of the special election, the council may appoint a person to hold office until the date of the special election.

If at the time a vacancy occurs, the council has three or more appointive members, the council must call a special election to fill the vacancy and may appoint a person to hold office until the date of the special election. A special election called to fill a vacancy shall be held on the date of the next regularly scheduled election to be held throughout the City, not less than 90 days from the calling of the special election.” The next regular General Municipal Election is scheduled for November 2026.

Council Member Longacre’s term expires December 12, 2028.

Fiscal Impact: A Special election would cost approximately \$20,000.

Recommended Action: Formally accept the resignation of Zachery Longacre effective May 27, 2025, and declare a vacancy with a term to expire December 12, 2028 – AND:

OPTIONS:

1. Appoint an individual for the remainder of the term and administer the Oath of Office.
2. Direct the City Clerk to post the notice of vacancy for anyone interested to apply to fill the vacancy and schedule interviews and possible appointment to be held at the City Council meeting on June 24, 2025.
3. Direct the City Clerk to call a Special Election.

Submitted By: Candace Clark, CPMC, CMC, City Clerk

City Manager Approval: Patrick J. Martinez

Date: 5/22/2025

Other Department Approval (when required): _____

Date: _____

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐