



City of Needles, California Request for Commission Action

☐ CITY COUNCIL ☒ BOARD OF PUBLIC UTILITIES

☒ Regular ☐ Special

Meeting Date: September 1, 2026

Title: Authorize Brooks Consulting LLC to Develop a 10-Year Capital Funding Plan for the Needles Public Utility Authority (NPUA) Electric Department, not to exceed \$15,000, utilizing the adopted FY 27 Operations and Maintenance Budget

Background: The Needles Public Utility Authority (NPUA) adopted a Water and Wastewater Master Plan in approximately 2018. The adopted Master Plan identified necessary system improvements for both utilities and provided a comprehensive framework for prioritizing projects, which contributed to the successful pursuit and award of grant funding for the water system.

The Electric Department has not yet developed a comprehensive **10-Year Capital Funding Plan** to evaluate the existing utility system, identify system constraints and deficiencies, and establish priorities for future capital improvements. The **10-Year Capital Funding Plan** will provide a long-term framework for addressing **safety, reliability, system capacity, maintenance, modernization, and overall system resiliency**.

The **10-Year Capital Funding Plan** will also establish a prioritized, multi-year capital improvement program based on the NPUA's adopted 2025 Electric Cost of Service Study. The plan will identify recommended projects and improvements, establish priorities and implementation timelines, and provide preliminary cost estimates for each recommended project or task. The financial component will assist the NPUA in developing a sustainable, long-term investment strategy for the electric system and positioning the utility to pursue available grant funding and other financing opportunities.

Developing the **10-Year Capital Funding Plan** will provide the NPUA with a comprehensive roadmap for maintaining and modernizing the electric system, addressing existing and future system needs, improving reliability, and ensuring that capital investments are strategically prioritized and financially sustainable.

Fiscal Impact: The adopted FY 27 Electric Operations and Maintenance Budget (O&M) has \$40,000 available for professional services. The cost to develop the 10-Year Capital Funding Plan will not exceed \$15,000.

Recommended Action: Authorize Brooks Consulting LLC to develop a 10-Year Capital Funding Plan for the Needles Public Utility Authority (NPUA) Electric Department, not to exceed \$15,000, utilizing the adopted FY 27 Operations and Maintenance Budget

Submitted By: Justin Scott, Linecrew Supervisor
Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 8/25/2026

Other Department Approval (when required): _____

Date: _____