

January 12, 2024

Rainie Torrance
Utility Manager
City of Needles
817 Third Street
Needles, CA 92363
rtorrance@cityofneedles.com

Dear Rainie Torrance,

Thank you for submitting the City of Needles application for the California Air Resources Board's (CARB) Fiscal Year 2022-23 joint request for Applications (RFA) under Planning and Capacity Building (Planning), Clean Mobility for Schools (CMIS), and the Sustainable Transportation Equity Project (STEP). The City of Needles submitted a comprehensive and equity-driven application that meets the objectives and goals of the RFA. CARB is pleased to preliminarily offer a Planning Grant award for \$370,729.67 to support the City of Needles implementation of the Needles Active Transportation Plan. As a contingency to this offer, CARB requests that the City of Needles work with CARB to update the project scope for the Grant Agreement to include steps to meaningfully engage with, and, as feasible, directly partner with the Fort Mojave Indian Tribe.

Planning Grants will be administered by a Statewide Planning and Capacity Building Administrator (PCB Administrator). The PCB Administrator is responsible for activities such as executing the grant agreement, reviewing and approving disbursements requests, disbursing funds in accordance with the RFA, project implementation support, and generally providing oversight and accountability. Planning Grantees will primarily coordinate with the PCB Administrator throughout the grant term.

The PCB Administrator has been selected and will be announced in January 2024. The process for getting the PCB Administrator onboarded will take several months. In the meantime, CARB will work with you on all preliminary steps needed prior to successfully executing your Grant Agreement with the PCB Administrator by July 2024.

CARB is requesting an official response to this preliminary award offer. Please draft a response letter on the City of Needles letterhead using the attached template and email it to Violet Martin at violet.martin@arb.ca.gov by January 26, 2024. The letter should indicate whether you accept or do not accept the preliminary award offer, including whether you accept or do not accept modifying the scope as described above. If the response is an acceptance of the offer, please also indicate whether you will need council or board approval before signing a Grant Agreement with the PCB Administrator.

CARB will confirm receipt of your award acceptance letter once received. In February, we will assign a CARB liaison who will send you the templates and forms needed to complete

the post-award requirements outlined below and will work with you on developing the Grant Agreement until work activities transition to the PCB Administrator.

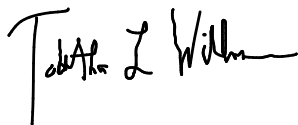
The City of Needles must provide the following additional information to CARB by May 14, 2024:

- Letter from regional planning agency that documents which strategies in the most recently adopted Sustainable Community Strategy the project will contribute to implementing.
- Completed Payee Data Record, based on a form provided by CARB.
- Resolution(s) of its governing board that commits the entity to do the following things:
 - Comply with the requirements of the Grant Agreement.
 - Accept the grant funds.
 - Allocate and authorize any resource contributions that the City of Needles has committed as part of the application.
 - CARB recommends the resolution allow for grant amendments without governing board approval.

As a reminder, no agreement is in effect until the Grant Agreement is signed by both your authorizing signatory and the PCB Administrator. Therefore, any work completed prior to this time will not be compensated or reimbursed. Administrative efforts that occur after the issuance of this preliminary award letter and before the execution of the Grant Agreement can be counted toward the project's resource contributions. Please do not publicly announce this preliminary award without coordination and advanced approval from CARB.

Congratulations on your preliminary selection. We look forward to working with your team to make the Needles Active Transportation Plan a success for the benefit of the City of Needles. If you have any questions or need further clarification, please reach out to Violet at (279) 842-9962 or by email at violet.martin@arb.ca.gov.

Sincerely,



Tabetha Willmon, Manager
Clean Transportation Outreach Section
Mobile Source Control Division
tabetha.willmon@arb.ca.gov
(279) 842-9682

cc: Lisa Macumber, Branch Chief, Mobile Source Control Division
Violet Martin, Air Pollution Specialist, Mobile Source Control Division

Rainie Torrance, Utility Manager
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Attachments

- Acceptance letter template