



MINUTES

REGULAR MEETING
OF THE PLANNING COMMISSION
CITY OF NEEDLES, CALIFORNIA
WEDNESDAY, MAY 7, 2025, AT 4:00 PM
EL GARCES - 950 FRONT STREET, NEEDLES

CALL TO ORDER - Chair Wright called the meeting to order at 4:02 PM

Chair Wright called for a motion to excuse the absence of Commissioners Dressler and Bosboom. Commissioner Ostby made a motion, second by Chair Wright.

Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright, Commissioner Ostby,
Noes: None
Absent: Commissioners Dressler and Bosboom
Abstain: None

ROLL CALL

PRESENT

Commissioner Owen Long
Commissioner Barbara Beard
Commissioner Joe Payson
Chair Michael Wright
Commissioner Kevin Ostby

ABSENT

Commissioner Charles Dressler
Commissioner Will Bosboom

PLEDGE OF ALLEGIANCE - Led by Chair Wright

APPROVAL OF AGENDA

Commissioner Ostby made a motion, second by Commissioner Payson, to approve the agenda. Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright, Commissioner Ostby,
Noes: None
Absent: Commissioners Dressler and Bosboom
Abstain: None

CONFLICT OF INTEREST - None

CORRESPONDENCE - None

INTRODUCTIONS – Chair Wright acknowledged Council Member Pogue in attendance.

PUBLIC APPEARANCE - None

PRESENTATIONS

1. Workshop: Planning Commission Roles and Responsibilities

City Planner Irene Romero hosted a workshop to review the basic roles and duties of the Planning Commission.

PUBLIC APPEARANCE - None

REGULAR ITEMS

2. Recommend the Development Services Department proposed budget for FY ending June 30, 2026, for City Council approval.

City Manager Patrick Martinez gave staff report.

Considerable discussion ensued.

Acting Finance Director Barbara DiLeo, City Manager Patrick Martinez, and City Planner Irene Romero answered questions.

Staff will provide budget line-item detail to Commission.

Commissioner Payson made a motion, second by Commissioner Ostby, to recommend the Development Services Department proposed budget for FY ending June 30, 2026, for City Council approval. Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright, Commissioner Ostby,

Noes: None

Absent: Commissioners Dressler and Bosboom

Abstain: None

3. Approve the Minutes of March 5, 2025

Commissioner Ostby made a motion, second by Commissioner Beard, to recommend the Development Services Department proposed budget for FY ending June 30, 2026, for City Council approval. Motion carried by the following vote:

Ayes: Commissioners Long, Beard, Payson, Chair Wright, Commissioner Ostby,

Noes: None

Absent: Commissioners Dressler and Bosboom

Abstain: None

COMMISSIONER REQUESTS

Commissioner Beard asked about the status of RiverLux Resort; Asked about the contractor doing work at Santiago Village and reported there is dumping and a homeless encampment on the property.

CITY MANAGER REPORT

City Manager's Report for the weeks of April 18 and 25, 2025.

ADJOURNMENT

Chair Wright called for a motion to adjourn. Commissioner Payson made a motion, second by Commissioner Beard. Motion passed by unanimous vote.

Meeting adjourned at 5:48 PM

Chair Michael Wright

Interim City Clerk Candace Clark