

**RESOLUTION NO. 2026-31
RESOLUTION NO.7-28-2026NPUA
RESOLUTION NO. 2026-17-HACN**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, THE BOARD OF
DIRECTORS OF THE NEEDLES PUBLIC UTILITY AUTHORITY, AND
THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF NEEDLES
APPROVING THE USE OF A DESIGNEE BY THE MAYOR OR CHAIR FOR THE EXECUTION OF
AUTHORIZED LEGAL AND ADMINISTRATIVE DOCUMENTS**

WHEREAS, the City Council desires to authorize the Mayor, at the Mayor's sole discretion, to designate an individual in writing to execute authorized legal and administrative documents on behalf of the City; and

WHEREAS, the Board of Directors of the Needles Public Utility Authority desires to authorize the Chair, at the Chair's sole discretion, to designate an individual in writing to execute authorized legal and administrative documents on behalf of the Authority; and

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Needles desires to authorize the Chair, at the Chair's sole discretion, to designate an individual in writing to execute authorized legal and administrative documents on behalf of the Housing Authority; and

WHEREAS, the governing bodies find that authorizing the use of a written designee promotes continuity of operations and the timely and efficient execution of routine legal and administrative documents;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Needles, the Board of Directors of the Needles Public Utility Authority, and the Board of Commissioners of the Housing Authority of the City of Needles hereby authorize the Mayor or Chair, at his or her sole discretion, to designate in writing an individual to execute authorized legal and administrative documents on behalf of the respective entity. Such designation may be made for a single occurrence or for a specified period and may be modified or revoked at any time by the Mayor or Chair in writing.

BE IT FURTHER RESOLVED that the designated individual shall act only at the direction of the Mayor or Chair and only within the scope of the written designation; and

BE IT FURTHER RESOLVED that nothing in this Resolution shall be construed to delegate legislative authority, contracting authority requiring governing body approval, or any authority otherwise reserved by the City Charter, applicable law, ordinance, or formal action of the governing body.

PASSED, APPROVED, AND ADOPTED this 28th day of July 2026 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janet Jernigan, Mayor/Chair

ATTEST:_____
Candace Clark, City Clerk

APPROVED AS TO FORM:_____
City Attorney