



City of Needles, California Request for Commission Action

CITY COUNCIL BOARD OF PUBLIC UTILITIES Regular Special

Meeting Date: March 18, 2025

Title: Authorize the purchase of Sixty (60) 36” Decorative Holiday Wreaths from Holiday Outdoor Décor not to exceed \$26,000 utilizing the adopted FY25 electric budget

Background: Annually, the Electric Department hangs wreaths on the decorative lights downtown for the holiday season. The current wreaths are from the mid-1990s. The current wreaths are weathered, deteriorating, damaged, difficult to find replacement bulbs, and they are beyond their useful life.

Several of the downtown decorative light fixtures have been damaged by vehicle accidents and staff have begun replacing them. Three downtown light fixtures were replaced in March. An additional five fixtures, currently on order, are scheduled for replacement in May upon arrival.

The current decorative lights are light weight and cannot support much additional weight. Staff intended to create a decorative light committee to review and recommend replacement decorations; however, after staff completed their research, options are very limited.

Staff recommend purchasing sixty (60) 36” wreaths to replace the current decorations. Staff will need to make minor modifications to the wreaths, including replacing the plastic zip ties, designing and installing a hooking system, and rewiring the plug to fit the existing decorative lights.

Fiscal Impact: The cost of the new decorative lights will be funded by the adopted FY25 budget.

Environmental Impact: N/A

Recommended Action: Authorize the purchase of sixty (60) 36” Decorative Holiday Wreaths from Holiday Outdoor Décor not to exceed \$26,000 utilizing the adopted FY25 electric budget

Submitted By: Rainie Torrance, Utility Manager
Justin Scott, Linecrew Supervisor

City Manager Approval: Patrick J. Martinez Date: 3/12/2025

Other Department Approval (when required): _____ Date: _____

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: _____