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## MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: PATRICK J. MARTINEZ, CITY MANAGER

SUBJECT: WEEKLY MEMORANDUM

DATE: January 5, 2024

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1. On January 5, 2024, a groundbreaking initiative commenced as the San Bernardino County Registrar of Voters unveiled the inaugural BallotMobile: a pioneering Traveling Voter Education event. The BallotMobile embarked on its journey from Needles and is slated to traverse all 24 cities, disseminating vital voter education materials, offering giveaways, and facilitating voter registrations. The event garnered participation from members of the public, City Staff, and the esteemed City Council, as depicted in the attached photo.
2. The City Staff's dedication shines through their proactive approach to promptly addressing streetlight outages. Their weekly inspections ensure swift replacement within a day of detection. In this recent instance, City Staff efficiently tackled outages along Lillyhill Drive, as depicted in the attached photo. For any streetlight outage reports, the public can engage by reaching out to the City of Needles billing office at 760-326-2115 press #9 or leveraging the convenient Needles Connect app, available for download on both Android and Apple products (refer to attached Needles Connect download instructions).
3. On January 3, 2024, the Planning Commission greenlighted a 160-foot Telecommunication Tower (monopole) designated for Verizon Wireless on National Old Trails Highway. This project is designed to accommodate up to four additional wireless carriers and involves installing a chain-link fence enclosure, complete with privacy slates encompassing the proposed 50'x50' leased area. Moreover, the project incorporates the installation of multiple Verizon Antennas strategically located adjacent to an existing tower on the same parcel. To ensure safety, the Planning Commission conditioned the inclusion of a flashing lighting system on the structure to alert low-flying aircraft. Refer to the attached image of the project.

4. On January 3, 2024, the Planning Commission appointed Bob Rath as Chair and Michael Wright as Vice Chair for 2024, entrusting them with leadership roles pivotal to the commission's operations and decisions.
5. On the evening of Monday, January 1, 2024, City Staff received an alert regarding a sewer overflow at the golf course's back nine bathroom. The issue originated from a surge at the River Road lift station triggered by a high water alarm. This surge activated both pumps, resulting in a significant overflow of wastewater into the line connected to the golf course restrooms, as the golf course directly ties into the River Road Lift Station.

In a swift response on Tuesday morning, January 2, 2024, City Staff confirmed an approximate spillage of 500 gallons of effluent. They promptly identified the cause and immediately cleaned and sanitized the affected area, eliminating any potential hazards to the public. Adhering to the guidelines outlined in the Needles Sewer Overflow Prevention and Response Plan, the City Staff notified the State Water Resources Control Board.



# 1. BALLOTMOBILE: TRAVELING VOTER EDUCATION





## 2. STREETLIGHT OUTAGE REPLACEMENT PROGRAM

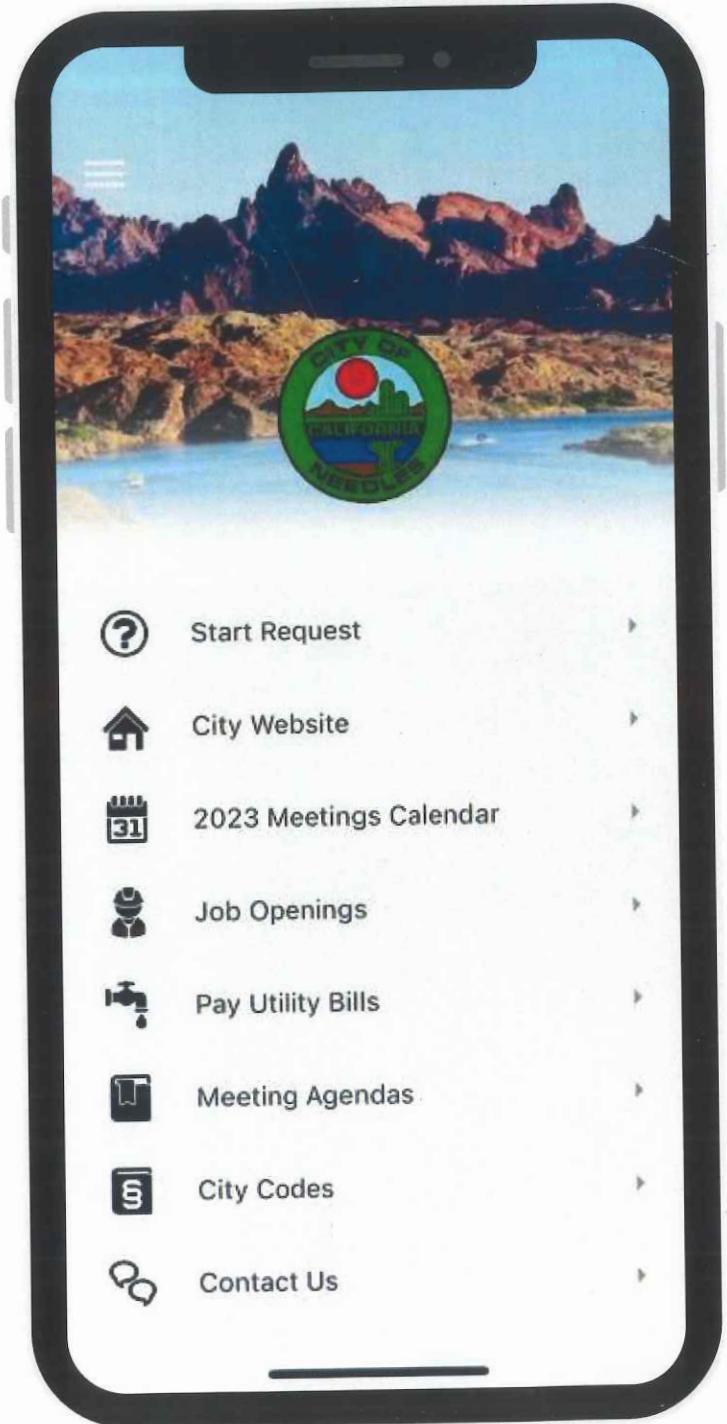


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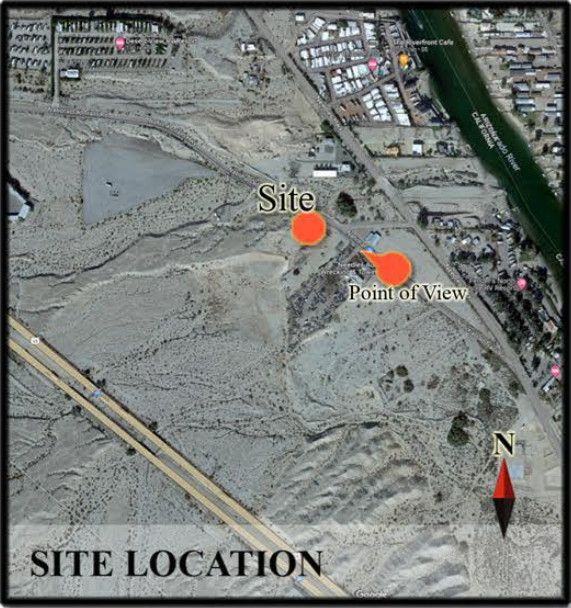
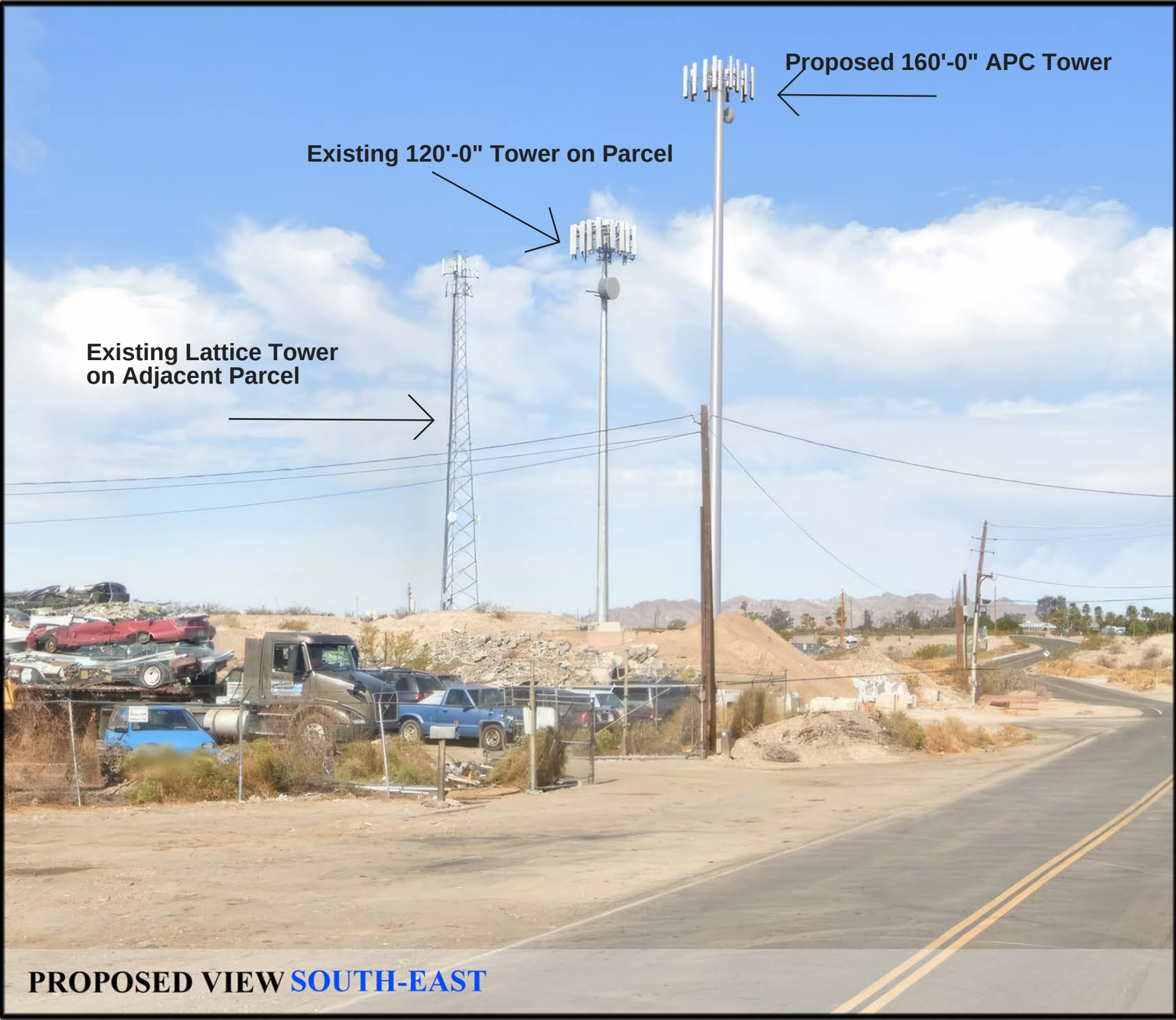


CA-1374  
NSB

National Old Trails Rd., Needles, CA 92363



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**SITE COORDINATES**

**Latitude:** 34° 51' 57.74"  
**Longitude:** -114° 38' 07.81"

**SHEET NUMBER**

1  
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