

BOARD OF PUBLIC UTILITIES

June 17, 2025

The regular meeting of the Board of Public Utilities held on the 17th day of June, 2025, was called to order at 4:00 p.m. with CHAIRMAN CAMPBELL presiding and the following COMMISSIONERS present:

COMMISSIONERS BROWN, WALTERS, CAIRNS AND POWELL

Also Present: SECRETARY SALLIS, CITY MANAGER MARTINEZ, UTILITY MANAGER TORRANCE AND OTHER KEY STAFF

APPROVAL COMMISSIONER BROWN MOVED, SECONDED BY COMMISSIONER
AGENDA WALTERS, to approve the agenda. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS BROWN,
WALTERS, CAIRNS AND POWELL
NOES: NONE
ABSENT: COMMISSIONER McNEIL

CORSPNDN: None

PBLC APRN: None

COMMISSIONER McNEIL entered the meeting at 4:02 p.m.

CNST CAL: COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER BROWN, to approve consent calendar agenda items 1 through 3

1. Approval of minutes of the regular meeting held May 20, 2025
2. Authorize the purchase of a CAT 265 Compact Track Loader from Empire Cat at a cost not to exceed \$107,830 utilizing asset replacement funds
3. Adopt the 2025 Needles Public Utility Authority Wildfire Mitigation Plan Version 6.0

Motion to approve agenda item 1 carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS WALTERS,
McNEIL AND CAIRNS
NOES: NONE
ABSENT: NONE
ABSTAIN: COMMISSIONERS BROWN AND POWELL

Motion to approve agenda items 2 and 3 carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS BROWN,
WALTERS, McNEIL, CAIRNS AND POWELL

NOES: NONE

ABSENT: NONE

REG ITEMS: COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER CAIRNS, to appoint COMMISSIONER BROWN as Vice Chairman for the remainder of the 2025 calendar year.

APPT VICE
CHAIR

COMMISSIONER BROWN accepted with the understanding he has some limitations on a personal level and occasionally has to leave town.

Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS BROWN,
WALTERS, McNEIL, CAIRNS AND POWELL

NOES: NONE

ABSENT: NONE

TASKS 7,8,9
ELECTRIC
CIRCUIT
RELBLTY Utility Manager Torrance briefly explained the work to be done under Tasks 7, 8 and 9 of the Electric Circuit Reliability Program and why it is outsourced due to limitations in our electric department. Funding will come from the electric system improvement fund which has a balance of \$1,414,370.

COMMISSIONER BROWN MOVED, SECONDED BY COMMISSIONER CAIRNS, to approve Tasks No. 7, 8, 9 under the Electric Circuit Reliability Program to complete Electric System Improvements by Petrelli Electric with total work not to exceed \$507,197. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS BROWN,
WALTERS, McNEIL, CAIRNS AND POWELL

NOES: NONE

ABSENT: NONE

REPORTS: CHAIRMAN CAMPBELL acknowledged the following reports: 1) Annual Water Quality Consumer Confidence Report 2024; and 2) EUSI, LLC operational support services relating to the wastewater treatment facility and collection system April 2025. Utility Manager Torrance provided a brief update on the water quality report noting that as of tomorrow, the city will be 100% on the new treatment plant, will run for a 30 day test, and wait to see results on water quality.

MGR'S RPT: Utility Manager Torrance explained an issue with a sewer lift station at Jack Smith Park over the Memorial Day weekend. Crews were called out to test the pumps and the operators were not wearing the proper personal protective equipment (PPE). One operator got shocked and was taken to the hospital. Steps have been taken to prevent this from happening again including lock out/tag out procedures, proper PPE training, etc. Things were done that should have been done differently and staff has learned from this incident and put safety measures in place. She explained a second incident the same weekend involving an attempt to shut down water service on River Road in the Chesney's area and the valves

June 17, 2025

Page 3

breaking when trying to isolate the problem. Staff is working on putting a valve/backflow program in place to avoid this in the future. A brief discussion followed on the maintenance of an aging system in both water and wastewater.

BRD RQSTS: CHAIRMAN CAMPBELL noted that, with the resignation of Phil LeJeune, the Board needs to appoint another member to the Alternative Energy Ad Hoc Committee.

CHAIRMAN CAMPBELL declared the regular meeting of the Board of Public Utilities held on the 17th day of June, 2025, adjourned at 4:23 p.m.

ATTEST: _____
Chairman Secretary