



City of Needles, California Request for Commission Action

☐ CITY COUNCIL ☒ BOARD OF PUBLIC UTILITIES ☒ Regular ☐ Special

Meeting Date: August 5, 2025

Title: Authorize a not to exceed expenditure of \$15,000 for Brooks Consulting, LLC for Professional Electrical Engineering Services for FY26 to be funded from the adopted electric budget [\[AMENDED\]](#)

Background: In 2020, the Needles Public Utility Authority (NPUA) issued a request for proposals for professional electrical engineering services. Brook's contract was extended in 2023 for an additional three years.

Staff utilizes Brooks Consulting's expertise on all project development, including new construction, solar development. Staff also utilized Brook's for non-development projects such as adjusting and setting reclosures at the substations, breaker adjustments, recommendations on modifying equipment, and load profiling for Western Area Power Administration.

Fiscal Impact: \$15,000 to be funded from the Electric Department's Operations and Maintenance Budget for FY26.

Environmental Impact: N/A

Recommended Action: Authorize a not to exceed expenditure of \$15,000 for Brooks Consulting, LLC for Professional Electrical Engineering Services for FY26 to be funded from the adopted electric budget

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 7/30/2025

Other Department Approval (when required): _____

Date: _____

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____