



MINUTES

REGULAR MEETING OF THE HOUSING COMMISSION CITY OF NEEDLES, CALIFORNIA

**WEDNESDAY, JULY 22, 2026, AT 4:00 PM
COUNCIL CHAMBERS, 1111 BAILEY AVE, NEEDLES**

OATHS OF OFFICE – John Valter and Shivam Bhakta prior to the start of the meeting

CALL TO ORDER – Vice Chair Tucker called the meeting to order at 4:00 PM

ROLL CALL – Vice Chair Tucker called for approval to excuse the absence of Tamera Kissell. Commissioner Bhakta made a motion, seconded by Commissioner Valter, and carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Bhakta, Valter
Noes: None
Absent: Commissioner Kissell
Abstain: None

PRESENT

Commissioner Patrick McCaffrey
Commissioner Deana Tucker
Commissioner Shivram Bhakta
Commissioner John Valter

ABSENT

Commissioner Kissell

PLEDGE OF ALLEGIANCE - Led by Vice Chair Tucker

APPROVAL OF AGENDA

Commissioner McCaffrey made a motion, seconded by Commissioner Valter, to approve the agenda.

Motion carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Bhakta, Valter
Noes: None
Absent: Commissioner Kissell
Abstain: None

CONFLICT OF INTEREST - None

CORRESPONDENCE - None

INTRODUCTIONS – Council Member Ford, Mayor Jernigan, and Finance Director Mark DeMay were present

APPOINTMENT OF A CHAIR & VICE CHAIR

City Manager Martinez gave staff report

Commissioner Tucker asked to be Vice Chair, Commissioner Valter asked to be Chair

Commissioner Tucker made a motion, seconded by Commissioner Bhakta, to appoint Commissioner Valter as Chair, and Commissioner Tucker as Vice Chair.

Motion carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Bhakta, Valter
Noes: None
Absent: Commissioner Kissell
Abstain: None

PUBLIC APPEARANCE – None

REGULAR ITEMS

1. Housing Authority of the City of Needles Update

City Manager Martinez gave update

Commissioners asked questions and discussion ensued

No Public Comments
Informational item only, no action taken

2. HACN budget for the fiscal year ending June 30, 2027 for the City Council Approval

City Manager Martinez and Finance Director DeMay gave update
Commissioners asked questions and discussion ensued
No Public Comments
Informational item only, no action taken

3. 3.Approve the Minutes of March 25, 2026

Commissioner Tucker made a motion, seconded by Commissioner Bhakta, to approve the agenda.
Motion carried by the following roll call vote:

Ayes: Commissioners McCaffrey, Tucker, Bhakta, Valter
Noes: None
Absent: Commissioner Kissell
Abstain: None

COMMISSIONER REQUESTS

Commissioner Valter suggested streamlining unit inspection procedures by combining visits for routine checks and repairs with basic ongoing maintenance (checking furnace/ac filters, under sinks for leaks, smoke detectors, etc.)

No Other Commissioner Requests

CITY MANAGER REPORT – given by City Manager Martinez for the weeks of July 3 and 10, 2026

ADJOURNMENT - Chair Valter adjourned the meeting at 4:55 pm

Chair John Valter

City Clerk Candace Clark