



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: July 14, 2026

Title: Eighth Amendment to the Professional Services Agreement for Building Support Services with Willdan Engineering, Inc. extending the contract term for one year

Background: Willdan Engineering, Inc. is currently providing Consultant Professional Services on a "as needed" basis to the City Development Services Department for Building Official services. Willdan fulfills the California State requirement to employ an International Code Council (ICC) Certified Building Official and assists the City Building Inspector by providing code interpretations and technical advice and approves plans and permits for new development.

The Building Department plays a crucial role in guiding our residents through construction regulations, ensuring adherence to minimum standards for the safety of life, health, and property as stipulated by the California Building Code.

Willdan has excelled in collaborating with our residents, offering expertise in code interpretation, and assisting developers in overcoming pre-construction challenges. Given the consistent building activity in the City of Needles, maintaining a smooth permitting process is essential. Hence, the City intends to continue engaging Willdan for Building Official Services until City staff is certified to fill this role.

Fiscal Impact: A rate of \$125 per hour Not to Exceed (NTE) \$15,000 from FY27 budget appropriation.

Recommendation: Approve the Eighth Amendment to the Professional Services Agreement for Building Support Services with Willdan extending the contract term for one year.

Submitted By: Kathy Raasch, Director of Development Services/Capital Projects

City Manager Approval: Patrick J. Martinez

Date: 7/8/2026

Other Department Approval (when required): Mark C. DeMay, CGFM

Date: 07/08/26