



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY OF THE CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
TUESDAY, JUNE 13, 2023
COUNCIL EXECUTIVE SESSION – **5:00 P.M.**
CITY COUNCIL MEETING – **6:00 P.M.**
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

THE PUBLIC MAY ATTEND VIA TEAMS AND MAY SUBMIT ANY COMMENTS IN WRITING PRIOR TO NOON ON THE DAY OF THE MEETING BY EMAILING djones@cityofneedles.com

TO JOIN THE LIVE TEAMS MEETING log into the City of Needles website at www.cityofneedles.com to access the agenda and [Click here to join the meeting](#)

If asked, enter the following: Meeting ID: 212 269 097#

OR listen in and participate by calling Teams: 1-323-488-2227 - Meeting ID: 212 269 097#

The meetings are being recorded

CALL TO ORDER

ROLL CALL Vice Mayor Merritt has requested an excused absence.

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEMS (A three-minute time limit per person has been established.)

RECESS THE CITY COUNCIL MEETING AND CONVENE A JOINT CITY COUNCIL / NPUA / HOUSING AUTHORITY (HACN) MEETING

RECESS TO EXECUTIVE SESSION

- a) NPUA / COUNCIL: Conference with Legal Counsel Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4) One Potential Case
- b) COUNCIL: Public Employee Performance Evaluation Pursuant to Government Code Section 54957. Title: City Manager
- c) COUNCIL: Conference with real property negotiator pursuant to Government Code Section 54956.8: Agency negotiator City Manager Rick Daniels or his designee. Negotiating Parties are the City of Needles as the potential seller and Armen Matevosian as the potential buyer of a portion of the property described as approximately 4-acres vacant parcel, located on the north side of San Clemente and west of East Broadway, APN 0185-234-26. Under negotiations are the price and terms
- d) COUNCIL: Conference with Legal Counsel – Existing Litigation (Gov't Code Section 54956.9(d)(1)) In re: City of Needles v. Janine Anne Gershon, et al. California Superior Court- County of San Bernardino (Case No. CIVSB2218469)

EXECUTIVE SESSION – Report by City Attorney

ROLL CALL (Previously Taken)

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONFLICT OF INTEREST

CORRESPONDENCE

INTRODUCTIONS

CITY ATTORNEY Parliamentary procedures

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.

PUBLIC APPEARANCE – Persons wishing to address the City Council / NPUA / HACN on subjects other than those scheduled are requested to do so at this time. When called by the Mayor, please announce your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council / NPUA / HACN from taking action on a specific item until it appears on the agenda.

INTERVIEWS

- 1) Interviews and possible appointment of members to the Needles Housing Commission (ACT)

PRESENTATION

(A ten-minute time limit per presentation has been established per Municipal Code Section 2-18.)

- 2) NPUA: Presentation to accept and file the NPUA audit report for fiscal year ending June 30, 2022 completed by Burger & Comer, P.C. (ACT)
- 3) Presentation of Certificates to the NHS Girls' Softball Team in recognition for their outstanding performance winning the 2023 State Championship in Reno, Nevada against Battle Mountain High School (INF)
- 4) Presentation to the council for the City of Needles receiving the 2023 Comprehensive Plan Award of Excellence from the American Planning Association, California Chapter, Inland Empire Section for the General Plan and Transportation Update (INF)

PUBLIC HEARING

- 5) NPUA / COUNCIL / HACN: Public hearing noticed to consider all evidence and testimony for or against approval of the City of Needles, NPUA and HACN budgets for Fiscal Year ending June 30, 2024
 - Staff Report
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - COUNCIL: Resolution No. 2023-38 adopting the proposed budget for Fiscal Year 2023-2024 (ACT)
 - NPUA: Resolution No. 06-13-2023-NPUA adopting the proposed budget for Fiscal Year 2023-2024 (ACT)

- HACN: Resolution No. 2023-4-HACN adopting the proposed budget for Fiscal Year 2023-2024 (ACT)

COUNCIL:

- 6) Approve the Twenty Seventh Amendment to Contract No. 99-376 with the County of San Bernardino in the total amount of \$3,619,032 providing for law enforcement services by amending Schedule A for the 2023-2024 fiscal year and authorize the Mayor to sign same (ACT)
Provide direction regarding the sheriff's department request for an additional deputy at an additional cost of \$353,731 (ACT)
- 7) Provide direction regarding the Marketing Strategy Proposed Budget (ACT)

NPUA / COUNCIL CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the NPUA / Council may pull an item from the Consent Calendar for discussion.

Recommended Action: Approve Items 8 through 11 on the Consent Calendar by affirmative roll call vote. (ACT)

- 8) Accept the California Energy Commission Power Disclosure Annual Report for the year ending December 31, 2022
- 9) Authorize Laron Mechanical to complete the wastewater motive pump repair at a cost not to exceed \$26,810 utilizing wastewater asset replacement funds
- 10) Waive the reading and adopt Resolution 2023-37 adopting the 2023 Needles Public Utility Authority Wildfire Mitigation Plan Version 4.0
- 11) Authorize the city manager to execute the XiO Cloud SCADA System for the Lillyhill and "L" Street Boosters dated May 16, 2023 for a monthly subscription of \$430 and an annual technical support of \$3,000 to be funded by the water department annual operating budget and \$18,851 for hardware to be funded by grant funds from the State Water Resources Control Board and Colorado River Basin Regional Water Quality Control Board's Supplemental Environmental Project (SEP)

HACN / COUNCIL

- 12) HACN / COUNCIL: Waive the reading and adopt Resolution 2023-3-HACN authorizing write off previous tenants debts (ACT)
AND
Provide direction regarding preparing a policy and procedures for write-offs policy (ACT)

ADJOURN THE JOINT COUNCIL / NPUA / HACN BOARD OF COMMISSIONERS MEETING AND RECONVENE THE CITY COUNCIL MEETING
CALL TO ORDER (Roll Call previously taken)

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS (A three-minute time limit per person has been established.)

CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time

limit per person applies. **Recommended Action:** Approve Items 13 through 20 on the Consent Calendar by affirmative roll call vote. (ACT)

- 13) Approve the warrants register through June 13, 2023
- 14) Approve the minutes of May 23, 2023
- 15) Waive the reading and adopt Resolution No. 2023-39 approving a lease extension with Tri-State Alano Club for the building located at 801 Third Street through July 1, 2024
- 16) Waive the reading and adopt Resolution No. 2023-36 adopting a list of projects for Fiscal Year 2023-2024 funded by SB1: The Road Repair and Accountability Act of 2017
- 17) Waive the reading and adopt Resolution No. 2023-35 adopting the Measure I Five-Year Capital Improvement Plan for Fiscal Years 2024 through 2028
- 18) Waive the reading and adopt Resolution No. 2023-33 approving an Agreement between the City of Needles and the Needles Unified School District for a Sheriff's Service Specialist for the 2023-2024 school year
- 19) Waive the reading and adopt Resolution No. 2023-34 approving the Zero-Emission Bus Rollout Plan for the City of Needles / Needles Area Transit
- 20) Accept Change Order No. 1 with Final Touch Construction & Design, Inc. for a Not To Exceed amount of \$6,250 to install additional flooring as part of the Tenant Improvements/Office Space 2023 Project to be funded by the electric department operations

End of Consent

Regular Items

- 21) Consider cancelling the second regular City Council/NPUA/HACN meetings on July 25, August 22 and September 26 (ACT)
- 22) Authorize those interested in attending the League of California Cities 2023 Annual Conference and Expo scheduled for September 20 – 22, 2023 at the SAFE Credit Union Convention Center in Sacramento and designate a voting delegate and alternate(s) (ACT)

CITY ATTORNEYS REPORT

CITY CLERK REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Campbell
Councilmember McCorkle
Councilmember Pogue
Councilmember Belt
Councilmember Longbrake
Mayor Jernigan

ADJOURNMENT

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL
IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**

<http://www.cityofneedles.com>

Posted June 9, 2023

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 9th day of June 2023

Dale Jones, CMC, City Clerk