



MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA
EL GARCES – 950 FRONT STREET, NEEDLES

TUESDAY, MAY 27, 2025 - COUNCIL EXECUTIVE SESSION – 5:00 PM - CITY COUNCIL MEETING – 6:00 PM

CALL TO ORDER - Mayor Jernigan called the meeting to order at 5:01 pm

ROLL CALL

PRESENT

Vice Mayor Ellen Campbell
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt
Council Member Henry Longbrake

ABSENT

Council Member McCorkle

Also present were City Manager Patrick Martinez, Deputy City Attorney Lena Wade, Director of Development Services/Capital Projects Kathy Raasch, Utilities Manager Rainie Torrance, and City Clerk Candace Clark.

**RECESSED THE CITY COUNCIL MEETING AND CONVENED A JOINT NPUA / COUNCIL MEETING
PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION** - None

RECESSED TO EXECUTIVE SESSION - 5:02 PM

EXECUTIVE SESSION

- a. Conference with legal Counsel regarding pending litigation pursuant to Government Code Section 54956.9(d)(1). One Case: Brown v. Needles (Case No (Case 5:23-cv-01118-AB-SSC)

No reportable action.

- b. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Unclassified

No reportable action.

- c. Conference with Labor Negotiator pursuant to California Government Code §54957.6 - Personnel - Agency Representatives City Manager Patrick Martinez and Pamela Osteen - Employee Organization: Teamsters Local 1932-Classified

No reportable action.

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:02 pm

ROLL CALL (previously taken)

Mayor Jernigan called for a motion to excuse the absence of Council Member McCorkle. Council Member Pogue moved, second by Council Member Belt. Motion carried by the following roll call vote:

Ayes: Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: Council Member McCorkle
Abstain: None

EXECUTIVE SESSION REPORT – Deputy City Attorney Lena Wade gave report as noted above.

PLEDGE OF ALLEGIANCE - led by Mayor Jernigan

INVOCATION - led by Vice Mayor Campbell

APPROVAL OF AGENDA

Vice Mayor Campbell made a motion, second by Council Member Pogue to approve the agenda. Motion carried by the following roll call vote:

Ayes: Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake

Noes: None

Absent: Council Member McCorkle

Abstain: None

CONFLICT OF INTEREST - None

CORRESPONDENCE – None

INTRODUCTIONS - Mayor Jernigan acknowledged former Council Member Tim Terral and Lieutenant Jake Gault in attendance.

CITY ATTORNEY – Parliamentary Procedures given by Deputy City Attorney Lena Wade.

PUBLIC APPEARANCE

Jared Johnson reported a truck moved a boulder into the street at the Cannabis gas station on Monterey Street – requested staff look into moving it.

PRESENTATION

1. Direction to proceed with the Budget process and schedule the matter for a public hearing and action on June 10, 2025, for the fiscal year ending June 30, 2026.

City Manager Patrick Martinez gave staff report.

Council Discussion ensued, suggestions were made regarding further beach clean-up, and new bathrooms at Animal Shelter being funded by Kippy Poulson's donation.

NPUA / COUNCIL CONSENT CALENDAR

2. Adopt the California Energy Commission Calendar Year 2024 Power Source Disclosure Annual Report

City Manager Patrick Martinez gave staff report.

Minimal Council Discussion ensued.

Member/Vice Mayor Campbell made a motion, second by Member/Council Member Pogue, to Adopt the California Energy Commission Calendar Year 2024 Power Source Disclosure Annual Report

Motion carried by the following roll call vote:

Ayes: Member/Vice Mayor Campbell, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, Longbrake

Noes: None

Absent: Member/Council Member McCorkle

Abstain: None

END OF NPUA CONSENT CALENDAR

ADJOURNED THE JOINT NPUA/COUNCIL MEETING AND CONVENED A JOINT HACN/COUNCIL MEETING

HACN / COUNCIL CONSENT CALENDAR

3. Award bid to Golden West Fence for the Housing Authority of the City of Needles Primary Fencing Project in the amount of \$200,526.55 plus 15% contingency for a total project cost of \$230,605 and authorize staff to execute a Public Works Agreement with

Golden West Fence and move forward with the Notice of Award and Notice to Proceed.

City Manager Patrick Martinez gave staff report.
Minimal Council Discussion ensued.
Staff answered questions.

Member/Council Member Pogue made a motion, second by Member/Vice Mayor Campbell, to Award bid to Golden West Fence for the Housing Authority of the City of Needles Primary Fencing Project in the amount of \$200,526.55 plus 15% contingency for a total project cost of \$230,605 and authorize staff to execute a Public Works Agreement with Golden West Fence and move forward with the Notice of Award and Notice to Proceed.

Motion carried by the following roll call vote:

Ayes: Member/Vice Mayor Campbell, Member/Mayor Jernigan, Members/Council
Members Pogue, Belt, Longbrake
Noes: None
Absent: Member/Council Member McCorkle
Abstain: None

END OF HACN CONSENT CALENDAR

ADJOURNED THE JOINT HACN/COUNCIL MEETING AND RECONVENED THE COUNCIL MEETING COUNCIL CONSENT CALENDAR

Council Member Belt made a motion, second by Vice Mayor Campbell to approve Items 4 through 7 on the Consent Calendar.

Motion carried by the following roll call vote:

Ayes: Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: Council Member McCorkle
Abstain: None

4. Approved the Warrants Register through May 27, 2025.
5. Approved the Minutes of May 13, 2025.
6. Waived full reading and adopted Resolution No. 2025-25 authorizing filing of an application for federal funding under FTA Section 5311 (49 U.S.C. Section 5311), the federal program providing assistance to rural transit programs, with the California Department of Transportation.
7. Waived full reading and adopted Resolution No. 2025-26, establishing the City of Needles Social Media Policy and Procedures to provide clear guidelines for employees and elected officials, ensure compliance with applicable laws, and promote effective content management and public interaction.

END OF COUNCIL CONSENT CALENDAR

REGULAR COUNCIL ITEMS

8. Approve the Twenty Ninth Amendment to Contract No. 99-376 with the County of San Bernardino providing for law enforcement services by amending Schedule A for the 2025-2026 fiscal year

City Manager Patrick Martinez gave staff report.
No Council Discussion or public comment

Vice Mayor Campbell made a motion, second by Council Member Belt to Approve the Twenty Ninth Amendment to Contract No. 99-376 with the County of San Bernardino providing for law enforcement services by amending Schedule A for the 2025-2026 fiscal year.

Motion carried by the following roll call vote:

Ayes: Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: Council Member McCorkle
Abstain: None

9. Waive full reading and adopt Resolution No. 2025-24 approving an Agreement between the City of Needles and Needles Unified School District for a Sheriff's Service Specialist for the 2025-2026 school year.

City Manager Patrick Martinez gave staff report.

Minimal Council Discussion ensued.

No Public Comment

Council Member Pogue made a motion, second by Council Member Belt to waive full reading and adopt Resolution No. 2025-24 approving an Agreement between the City of Needles and Needles Unified School District for a Sheriff's Service Specialist for the 2025-2026 school year.

Motion carried by the following roll call vote:

Ayes: Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: Council Member McCorkle
Abstain: None

10. Formally accept the resignation of Zachery Longacre effective May 27, 2025, and declare a vacancy with a term to expire December 12, 2028, and provide direction to fill said vacancy

City Manager Patrick Martinez gave staff report.

Minimal Council Discussion ensued.

No Public Comment

Vice Mayor Campbell made a motion, second by Council Member Pogue to formally accept the resignation of Zachery Longacre effective May 27, 2025, and declare a vacancy with a term to expire December 12, 2028, and direct the City Clerk to advertise the vacancy. Interviews and possible appointments to be held at the June 24, 2025, Council meeting.

Motion carried by the following roll call vote:

Ayes: Vice Mayor Campbell, Council Members Pogue, Belt, Longbrake
Noes: None
Absent: Council Member McCorkle
Abstain: None

CITY ATTORNEY REPORT – given by Deputy City Attorney Lena Wade

CITY CLERK REPORT – given by City Clerk Candace Clark

CITY MANAGER REPORT – for the weeks of May 9, and May 16, 2025, given by City Manager Patrick Martinez

COUNCIL REQUESTS

Vice Mayor Campbell

- Found kittens in her yard, with no mother. Spoke about Animal Shelter needing kitten food.
- A resident on Walnut street asked her about the burned house and its status.
- Cardy Camp looks good – thanked staff for getting it cleaned up – spoke about its history.

- Reported on ICSC and Tourism summit she attended. Thanked the Mayor for her involvement and leadership on tourism.
- Reported Wilma Baldwin's funeral is on June 7 at 10:30
- Memorial Day weekend events were a success – lots of tourism, thanked Sheriff's department for keeping everyone safe.
- Zach Lopez headstone ordered – will have ceremony.

Council Member Pogue

- Broadway and D street palm trees were cleaned up – thanked city staff.
- Asked when Council Chambers would be finished – move meetings back there.

Council Member Belt

- Thanked Krik Glass for her efforts with Lynn's Garden

Council Member Longbrake – no requests

Mayor Jernigan

- Thanked sponsors and all who helped with Run for the Wall – reported on its success and how many people that are involved in the ride expressed gratitude to the city of Needles for putting on such a grand event.
- Reported on ICSC and expressed confidence in business opportunities generated.
- Thanked Cheryl Sallis, Sheriff's department, Tribe, and all who volunteered for the Memorial day ceremony at the cemetery.
- Reported on the Inland Empire event.
- Announced Info fair on February 15 promoting 100th Anniversary of Route 66
- Reported Museum is privately owned and run by volunteers – had 1920 visitors last year from all over the world – US, Canada, Australia, France, Germany, and the Netherlands.

ADJOURNMENT – Mayor Jernigan adjourned the meeting at 6:57 pm

Mayor Janet Jernigan

City Clerk Candace Clark