



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: August 13, 2024

Title: Accept proposal from The Concord Group to provide Professional Services for a Housing Market Demand Assessment

Background: The City was awarded funding in the amount of \$24,000 from the International City/County Management Association (ICMA), COP Network Partner with the Gates Foundation for the "Gates Economic Mobility Project".

ICMA's Economic Mobility and Opportunity (EMO) Cohort and grant program is a unique networking opportunity for ICMA members to receive training, coaching, and funding to effect conditions that promote overall well-being and upward mobility of their residents.

Staff has identified a Housing Market Demand Study as the City project to be completed as part of this program.

A Request for Proposals (RFP) was posted electronically on PlanetBids and a total of three (3) proposals were received. Staff and City consultant reviewed the proposals and selected The Concord Group to move forward with the study.

Fiscal Impact: \$20,000 to be reimbursed by ICMA's Economic Mobility and Opportunity (EMO) Cohort and grant program.

Environmental Impact: N/A

Recommended Action: Accept proposal from The Concord Group to provide Professional Services for a Housing Market Demand Assessment for a Not to Exceed amount of \$20,000 and authorize staff to execute a Professional Services Agreement and Notice of Award for the work.

Submitted By: Kathy Raasch, Interim Development Services Director

City Manager Approval: Patrick J. Martinez Date: 8/9/2024

Other Department Approval (when required): Barbara DiLeo Date: 8/9/2024

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____