



City of Needles, California Request for Board Action

☐ CITY COUNCIL ☐ NPUA ☒ CEMETERY ADVISORY COMMISSION
☒ Adjourned Regular ☐ Special

Meeting Date: January 25, 2024

Title: Board input for consideration in the 2024-2025 fiscal year budget

Background: Staff will soon be starting the budget process for the next fiscal year and is seeking Board input on items/areas for city manager consideration/inclusion. Attached is the current fiscal year budget through December 31, 2023 (first half) along with the approved Capital Improvement Plan FY 2024 - FY 2029.

At this time, there are no proposed changes during budget revisions for current fiscal year of 2023-2024.

Fiscal Impact:

Environmental Impact:

Recommended Action: Board Discretion

Submitted By: Cheryl Sallis

City Management Review:

Ruth J. May

Date:

1-18-24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 4.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TWO YEARS AGO ACTUALS	LAST YEAR'S ACTUALS	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	MID-YEAR REVISION
CEMETERY							
CEMETERY							
206-5771-345.01-00	PROCEEDS FRM CEMETERY CHG	36,205	31,306	20,000	20,000	16,675	0
206-5771-361.01-00	INTEREST EARNINGS CITY-GF	365	2,275	300	300	0	0
206-5771-363.08-00	CEMETERY ENDOWMENT	0	0	1,400	1,400	1,200	0
206-5771-381.08-00	TRANSFERS FROM GEN'L FUND	183,096	180,216	127,748	127,748	63,876	0
206-5771-395.00-00	MISCELLANEOUS	1,625	750	750	750	0	0
		221,291	214,547	150,198	150,198	81,751	0
* CEMETERY							

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CEMETERY							
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206-5771-452.10-10	*SALARIES	38,625	68,513	82,767	82,767	37,998	0
206-5771-452.10-20	*OVERTIME	852	1,658	2,316	2,316	1,351	0
206-5771-452.23-10	*FICA SOC SEC/M-CARE INS	2,623	4,573	6,508	6,508	2,549	0
206-5771-452.24-10	*GROUP INSURANCE	13,745	20,696	26,872	26,872	12,669	0
206-5771-452.24-30	*WORKERS' COMPENSATION	2,102	2,520	2,840	2,840	1,248	0
206-5771-452.25-00	*PERS/RETIREMENT CONTRIB.	3,321	6,208	8,067	8,067	3,747	0
206-5771-452.25-01	*PERS-UNFUNDED LIABILITY	4,616	4,431	7,220	7,220	3,601	0
206-5771-452.41-10	ELECTRIC UTILITIES	554	451	720	720	264	0
206-5771-452.41-20	WATER UTILITIES	55,393	41,853	63,350	63,350	32,397	0
206-5771-452.41-30	SEWER UTILITIES	1,001	887	1,092	1,092	495	0
206-5771-452.43-03	VEHICLE MAINT/REPAIR	0	0	250	250	93	0
206-5771-452.43-04	EQUIPMENT MAINT/REPAIR	1,138	3,220	2,500	2,500	597	0
206-5771-452.43-18	FACILITY MAINT/REPAIR	2,381	440	3,200	3,200	318	0
206-5771-452.43-28	PIONEER CEMETERY	0	0	10,000	10,000	0	0
206-5771-452.43-34	TREE TRIMMING	0	0	500	500	0	0
206-5771-452.43-45	DAMAGE CLAIMS REPAIRS	2,760	0	0	0	0	0
206-5771-452.51-11	*LIABILITY INSURANCE	3,559	4,513	5,200	5,200	2,633	0
206-5771-452.51-12	*BLANKET BOND INSURANCE	22	24	30	30	25	0
206-5771-452.51-15	*PROPERTY INSURANCE	384	408	490	490	246	0
206-5771-452.53-00	ADVERTISING	378	382	200	200	0	0
206-5771-452.61-01	OFFICE SUPPLIES	275	18	100	100	0	0
206-5771-452.61-08	FERTILIZER	0	0	400	400	0	0
206-5771-452.61-10	CHEMICALS	20	0	400	400	0	0

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CEMETERY							
CEMETERY							
206-5771-452.61-12	IRRIGATION & DRAIN SUPPL	122	267	3,000	3,000	1,376	0
206-5771-452.61-33	NEW TOOLS	0	950	1,500	1,500	0	0
206-5771-452.62-00	VEHICLE FUEL	1,994	1,798	3,500	3,500	232	0
206-5771-452.70-00	EQUIPMENT	47,240	0	25,000	25,000	0	0
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		183,105	163,810	258,022	258,022	101,839	0
* CEMETERY							

CAPITAL IMPROVEMENT PLAN			
FY 2024 - FY 2029			
	(in priority order as identified by dept. managers)	Cost Estimate	Funding Source
	CEMETERY		
	1. New mower	25,000	?
	2. Solar shade cover at maintenance yard	100,000	?
	3. New irrigation system within Cemetery & future site	400,000	?
	4. Automated cemetery records (incl. cost of data input)	10,000	?
	5. Pioneer Cemetery security & hillside stabilization	125,000	?
	6. Install new well on grounds for irrigation	850,000	?
	7. Use of reclaimed water (in lieu of new well)	1,200,000	?
	Cemetery Total (estimate)	2,710,000	