



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** February 13, 2024

**Title:** Accept Atlas Planning Solutions Proposal to Provide Consultant Professional Services for the Local Hazard Mitigation Plan Update.

**Background:** The City of Needles is needing to update a decade old Hazard Mitigation Plan to address potential new natural hazards that may impact the community. The updated plan will identify and evaluate natural hazards such as dam failure, flash flooding, drought, earthquake, extreme heat and any others identified in the evaluation process. The goal is to update the plan to meet current FEMA requirements and engage the community to participate and contribute ideas during the process.

In 2021, an application was submitted to Cal OES for funding opportunities for Hazard Mitigation Assistance to update the City's existing plan.

On August 21, 2023, the City received approval from the California Governor's Office of Emergency Services for FEMA Hazard Mitigation Grant Program (HMGP) funds in the amount of \$113,413.50 for the mitigation plan and \$6,270 for project management for a total of \$119,683.50. The non-federal share (local match) is \$12,601.50, approximately 10% of the total funds awarded.

A Request for Proposals (RFP) was posted on October 18, 2023, with proposals due on November 15, 2023. A total of nine proposals were received by the deadline which were evaluated by a selection committee on the criteria outlined in the RFP. The following three firms were selected to move on to the interview process:

Atlas Planning Solutions	\$ 60,180
Integrated Solutions Consulting (ISC)	\$ 118,750
Risk Management	\$ 75,425

After further consideration of each of the team's response, Atlas Planning Solutions was selected as the most qualified firm to perform the work within the allowable budget.

**Fiscal Impact:** Cost of \$66,198 to be reimbursed from grant funds with 10% city match already budgeted.

**Recommended Action:** Accept Atlas Planning Solutions Proposal to Provide Consultant Professional Services for the Local Hazard Mitigation Plan Update for \$60,180 plus 10% contingency for a total not to exceed amount of \$66,198 and authorized staff to execute a Consultant Professional Services Agreement with Atlas Planning Solutions.

**Submitted By:** Kathy Raasch, Interim Development Services Director

**City Manager Approval:** Patrick J. Martinez Date: 2/6/2024

**Other Department Approval (when required):** Barbara DiLeo Date: 02/07/24

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: 6