



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

Meeting Date: April 9, 2024

Title: Authorize a two-year (2) no-cost increase contract extension to California Consulting for grant writing services

Background: On November 30, 2019 the City issued a request for proposals for professional grant writers. On April 23, 2019 the City executed a three-year contract at \$95.00 per hour with California Consultant. In April, 2022 City Council authorized a two-year contract extension and accepted a contract increase from \$95.00/hour to \$110.00/hour.

The total amount paid to California Consultant for grant writing services over the past two years is \$22,887 of which the City received assistance either writing the full grant application or assisting with narratives for the following grants:

- BOR Water SMART Water Efficiency Program – Golf Course Irrigation (full grant) \$5M
- U.S. DOE – Solar Farm (full grant) \$5M
- REAP 2.0 \$284,500
- Local Agency Technical Assistance \$112,050

California Consultant has agreed to a two-year no-cost contract extension to continue supporting the city's needs on future grant applications.

Fiscal Impact: Grant writing costs range based on the type and involvement in the grant application/process. Costs are funded by the department seeking the grant opportunity and funded by the adopted fiscal year budget.

Environmental Impact: None

Recommended Action: Authorize a two-year (2) no-cost increase contract extension to California Consulting for grant writing services

Submitted By: Rainie Torrance, Utility Manager

City Manager Approval: Patrick J. Martinez

Date: 4/4/2024

Other Department Approval (when required): Barbara DiLeo

Date: 4/4/2024

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item: _____