



## City of Needles, California Request for Commission Action

CITY COUNCIL  BOARD OF PUBLIC UTILITIES

Regular  Special

**Meeting Date:** April 7, 2026

**Title:** Authorize an increase in electrical engineering fees to Brooks Consulting, not to exceed \$20,000, utilizing the adopted FY26 electric operations & maintenance budget

**Background:** In 2020, the Needles Public Utility Authority (NPUA) issued a request for proposals for professional electrical engineering services. Brook's contract was extended in 2023 for an additional three years.

Staff utilizes Brooks Consulting's expertise on all project development, including new construction and solar development. Staff also utilized Brook's for non-development projects such as adjusting and setting reclosures at the substations, breaker adjustments, recommendations on modifying equipment, and load profiling for Western Area Power Administration.

On August 12, 2025, for FY26, the Board of Public Utilities authorized \$15,000 for electrical engineering services. During this fiscal year, the Board of Public Utilities authorized the installation of SCADA at two substations; this project required the assistance of the electrical engineer to complete the installation. To date, all funds have been expended on the SCADA project, and additional funds are needed to complete the installation of the SCADA.

**Fiscal Impact:** \$20,000 to be funded by the adopted FY26 electric operations and maintenance budget.

**Environmental Impact:** N/A

**Recommended Action:** Authorize an increase in electrical engineering fees to Brooks Consulting, not to exceed \$20,000, utilizing the adopted FY26 electric operations & maintenance budget

**Submitted By:** Rainie Torrance, Utility Manager

**City Manager Approval:** Rainie Torrance Acting City Manager

Date: 3/31/2026

**Other Department Approval (when required):** \_\_\_\_\_

Date: \_\_\_\_\_