



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA ☐ HACN ☒ Regular ☐ Special

**Meeting Date:** September 12, 2023

**Title:** Approve Second Amendment to On-Call Development Review Consulting Services Agreement Between the City of Needles and Michael Baker International for Planning Consulting Services in the amount not to exceed \$80,000

**Background:** On August 10, 2021, the City Council awarded development review planning consulting services to Michael Baker International. The second amendment to the agreement would include on-call economic planning which would not exceed \$80,000. The City is currently seeking recruitment of a City Planner which will allow for the phase out of MBI in the role.

As our City Planner, MBI has worked collaboratively with the City Council and City Staff to conduct site plan reviews for proposed developments, update our Housing Element, amend our Zoning Code, and interact with the public in getting their questions answered for their residential and commercial development projects. The city continues to experience a surge in development that has led to the City of Needles total property value to be \$525,809,818 increasing by 9.1% this past year from \$491,271,120. Michael Baker International has a team of individuals that has helped the City reach its goal of providing residential and commercial developers a streamlined permitting process.

**Fiscal Impact:** The contract is within the existing budget appropriation for FY 23-24.  
Finance Department                     

**Recommended Action:** Approve Second Amendment to On-Call Development Review Consulting Services Agreement Between the City of Needles and Michael Baker International for Planning Consulting Services in the amount not to exceed \$80,000

**Submitted By:** Patrick Martinez, Assistant City Manager

**City Management Review:**                     

**Date:**                     

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐

Agenda Item:

**CITY OF NEEDLES  
FIRST AMENDMENT TO  
PROFESSIONAL SERVICES AGREEMENT**

This First Amendment to Professional Services Agreement is made and entered into this \_\_\_ day of August 2023 between the CITY OF NEEDLES, a California Charter City, (hereinafter referred to as the "City") and Michael Baker International, Inc., a Pennsylvania corporation (hereinafter referred to as "Consultant"). City and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

**RECITALS**

The parties entered into that certain Professional Services Agreement ("Agreement") dated August 11, 2021 whereby Consultant is to perform Development Review Consulting services as provided therein.

The Agreement provides for maximum compensation of up to Eighty Thousand Dollars (\$80,000.00) and the Parties now wish to authorize another Eighty Thousand Dollars (\$80,000.00) under the Agreement as amended by this Amendment.

**AMENDMENT**

Section 6.1 is hereby amended to increase the maximum compensation amount by the sum of Eighty Thousand Dollars (\$80,000) bringing the total maximum amount under the Agreement to One Hundred and Sixty Thousand Dollars (\$160,000)

All other terms and conditions of the Agreement shall remain in full force and effect subject to this Amendment. In the event of a conflict between the terms of this Amendment and the Agreement, this Amendment shall prevail.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement as of the date written above.

**City of Needles**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**Michael Baker International, Inc., a Pennsylvania corporation**

By:  \_\_\_\_\_

Its: Vice President / Office Executive

Date: August 25, 2023