



City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☒ NPUA

☒ Regular ☐ Special

Meeting Date: October 28, 2025

Title: Resolution 2025-45 rescinding Chapter 6C, establishing Terms and Conditions for the Sale of Electric Services, of the Needles Municipal Code in its Entirety, and adopting a new Chapter 6C, Electric Services, regarding the terms and conditions for the sale of electric services

Background: In January 2025, the Needles Public Utilities Authority (NPUA) presented a revision of Chapter 6C, Electric Terms and Conditions, for Board consideration. Since its adoption, City staff have identified areas requiring clarification and policy refinement—particularly concerning Section 7.3.2 (Termination Notice Procedures) and Section 4.6.4 (Permanent Payment Date).

- Changes made to **Section 4.6.4** (Permanent Payment Date); updated to allow **only residential accounts the ability to request a permanent payment date.**

For example, a residential customer receives a monthly Social Security distribution on the 1st of the month and requests a permanent payment date of the 2nd of the month.

- Changes made to Section 7.3.2 (Termination Notice Procedures); added section I; when an account is **terminated for nonpayment, the amount stated in the ten (10) day notice, and the current bill, to reflect the total amount due, will be required to restore services.**

For example, a commercial account is disconnected for nonpayment, the ten (10) day notice states the past due balance is \$10,000 however, there is a current bill that is also outstanding of \$5,000, if the account is terminated for non-payment the commercial account would be required to pay the total amount owed on the account of \$15,000 to restore services.

Note: This has been the common practice of the business office, and the terms and conditions needed to be updated to reflect actual practice.

To address these issues and modernize the City's electric service policies, the City Attorney's Office (SBEMP) conducted a comprehensive legal and administrative review of Chapter 6C. The revised document, titled Electric Services – Terms and Conditions, replaces outdated language, consolidates billing and deposit provisions, and enhances enforcement procedures while ensuring compliance with applicable state and federal regulations.

The Board of Public Utilities adopted Resolution No. 10-21-25 BPU approving the recommended action on October 21, 2025.

Fiscal Impact: None

Environmental Impact: None

Recommended Action: Adopt Resolution 2025-45 rescinding Chapter 6C, establishing Terms and Conditions for the Sale of Electric Services, of the Needles Municipal Code in its Entirety, and adopting a new Chapter 6C, Electric Services, regarding the terms and conditions for the sale of electric services

Submitted By: Rainie Torrance, Utility Manager
Kim Krasinski, Business Office Manager

City Manager Approval: Patrick J. Martinez

Date: _____

Other Department Approval (when required): _____

Date: _____