



MINUTES

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
HOUSING AUTHORITY CITY OF NEEDLES
CITY OF NEEDLES, CALIFORNIA

EL GARCES – 950 FRONT STREET, NEEDLES

THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WAS RECESSED BY
THE CITY CLERK TO 6:00 P.M.

TUESDAY, SEPTEMBER 10, 2024
COUNCIL EXECUTIVE SESSION – NONE
CITY COUNCIL MEETING – 6:00 PM

CALL TO ORDER - Mayor Jernigan called the meeting to order at 6:00 pm

ROLL CALL

PRESENT

Council Member Ellen Campbell
Council Member Jamie McCorkle
Vice Mayor Kirsten Merritt
Mayor Janet Jernigan
Council Member JoAnne Pogue
Council Member Tona Belt
Council Member Henry Longbrake

Also present City Manager Patrick Martinez, Utility Manager Rainie Torrance, City Attorney John Pinkney via teams, and Assistant City Clerk Candace Clark

PLEDGE OF ALLEGIANCE - Led by Mayor Jernigan

INVOCATION - Given by Council Member Campbell

APPROVAL OF AGENDA

Council Member Campbell made a motion, second by Council Member Pogue, to approve the agenda. Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

CONFLICT OF INTEREST - None

CORRESPONDENCE - None

INTRODUCTIONS - Mayor Jernigan acknowledged former Council Members Tim Terral, Zachery Longacre, and Robert Yee in attendance.

CITY ATTORNEY – Parliamentary Procedures given by City Attorney Pinkney.

PUBLIC APPEARANCE

Robert Yee announced the upcoming 10-10 Celebration to take place on October 10, at 10am, at the City County Complex by the flagpole.

David Cairns asked about installing a speed bump on Casa Linda, citing excessive speeding.

Nancy Greenwood expressed concern over the delinquent 501 status of a local business.

PRESENTATIONS

1. Presentation by Erin Fox, Disaster Program Manager for American Red Cross San Bernardino Chapter - **rescheduled to October 8 due to a fire emergency.**
2. Presentation given by Cheryl DeBatt, Vice President WestCare Arizona I, Inc., and Stephanie S. Bethards, Advocate AZ & NV, Housing Coordinator, Program Facilitator, West Care Arizona

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None

PUBLIC HEARINGS

3. An Ordinance of the City Council of the City of Needles, California, Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the CBSC 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Section 2-10 "Adopted by Reference Where Filed" and Amending Sections of Chapter 6 "Building Regulations."

City Manager Martinez gave staff report.

Minimal discussion ensued.

Mayor Jernigan opened the public hearing at 6:29 pm

No Public comment

Mayor Jernigan closed the public hearing at 6:29 pm

Council Member Campbell made a motion, second by Council Member McCorkle to adopt City Council Ordinance No. 667-AC Adopting the California Building Standards Code 2022 Edition; Rescinding Ordinance No. 635-AC adopting the California Building Standards Code 2019 Edition; Amending Municipal Code Article IV "Uniform Administrative Code" and Chapter 2 "Administration" Section 2-10 "Adopted by Reference Where Filed" and Amending Sections of Chapter 6 "Building Regulations."

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

4. Public hearing noticed to consider all evidence and testimony for or against adopting an Amended Appendix to the Conflict of Interest Code pursuant to the Political reform Act of 1974 **has been continued to October 8, 2024.**
5. Public Hearing noticed to consider all evidence and testimony for or against approval of City Council Resolution No. 2024-37 amending Resolution 2023-41 and adopting a new fee structure at the Rivers Edge Golf Course.

City Manager Martinez gave staff report.

Minimal discussion ensued.

Mayor Jernigan opened the public hearing at 6:36 pm

No Public comment

Mayor Jernigan closed the public hearing at 6:36 pm

Council Member Campbell made a motion, second by Vice Mayor Merritt to adopt City Council Resolution No. 2024-37 amending Resolution 2023-41 and adopting a new fee structure at the Rivers Edge Golf Course.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

6. Public Hearing noticed to consider all evidence and testimony for or against approval of Resolution No. 2024-39 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2024/2025 - 2028/2029.

City Manager Martinez gave staff report.

There were no questions of staff

Mayor Jernigan opened the public hearing at 6:38 pm

No Public comment

Mayor Jernigan closed the public hearing at 6:38 pm

Council Member Pogue made a motion, second by Vice Mayor Merritt to adopt Resolution No. 2024-39 of the City Council of the City of Needles, California approving the Measure I Five Year Local Street Capital Improvement for Fiscal Years 2024/2025 - 2028/2029.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

RECESSED THE CITY COUNCIL MEETING AND CONVENED A JOINT COUNCIL / NPUA MEETING by Mayor Jernigan at 6:40 pm

NPUA / COUNCIL CONSENT CALENDAR

Member/Vice Mayor Merritt made a motion, second by Member/Council Member Pogue to approve NPUA consent calendar items 7 through 8.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

7. Authorized the purchase of a Digger Derrick Model TLL-300D electric bucket truck from LineWise at a cost not to exceed \$33,500 using Electric Asset Replacement Funds
8. Accepted the AB32 Greenhouse Gas (GHG) Emissions Verification Report 2023 Emissions prepared by WZI, Inc.

END OF NPUA CONSENT CALENDAR

REGULAR NPUA / COUNCIL ITEMS

9. Approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024.

Utility Manager Torrance gave staff report.

Minimal discussion ensued.

Member/Council Member Campbell made a motion, second by Member/Council Member McCorkle to approve a 2.8.% cost-of-living (COLA) increase in water and wastewater basic service rates effective October 1, 2024.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt, Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

10. Approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets

Utility Manager Torrance gave staff report.

Minimal discussion ensued.

Member/Council Member Campbell made a motion, second by Member/Council Member McCorkle to approve a 2.8% cost-of-living (COLA) increase in electric basic service charge rate as of October 1, 2024; approve an over-hydro rate of \$0.1423 effective October 1, 2024; eliminate the \$.0100 Power Cost Adjustment and approve the methodology to calculate the annual electric base rate and the power cost adjustment rate based on the rate calculation spreadsheets.

Motion carried by the following roll call vote:

Ayes: Members/Council Members Campbell, McCorkle, Member/Vice Mayor Merritt,
Member/Mayor Jernigan, Members/Council Members Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

ADJOURNED THE JOINT NPUA/COUNCIL MEETING AND RECONVENED THE COUNCIL MEETING by Mayor Jernigan at 6:53 pm

PUBLIC COMMENTS PERTAINING TO THE COUNCIL ITEMS - None

COUNCIL CONSENT CALENDAR

Council Member Campbell pulled Items 17 and 24 for clarification

City Manager Martinez gave staff report on both items.

Vice Mayor Merritt made a motion, second by Council Member Campbell to approve consent calendar items 11 through 25.

Motion carried by the following roll call vote:

Ayes: Council Members Campbell, McCorkle, Vice Mayor Merritt, Council Members
Pogue, Belt, and Longbrake
Noes: None
Absent: None
Abstain: None

11. Approved the Warrants Registers through September 10, 2024
12. Approved the Minutes of August 13, 2024
13. Adopted Resolution No. 2024-38 of the City Council of the City of Needles, California accepting the purchase offer from Columbus Drive, LLC for all rights and interest in the 8' wide Sewer Easement located along the south property line of Parcel A of Parcel Map 14798 and authorized the City Manager to execute a Purchase and Sale Agreement and escrow documents for said sale of easement to Columbus Drive LLC.
14. Ordinance 666-AC Speed Study - 2nd read adopted
15. Accepted the work completed by Three Peaks Corporation for the Duke Watkins Park Pump Track Project and authorized a NOTICE OF COMPLETION to record with the San Bernardino County Recorder's Office.
16. Authorized the annual seed purchase from Simplot Turf & Horticulture, Las Vegas, in the amount of \$33,025.37
17. Accepted Change Order No. 1 in the amount of \$15,814.72 for a total contract amount of \$727,302.17 for the work completed by Superb Engineering, Inc. for the Golf Course Irrigation and Efficiency Project, Phase 1 and authorized staff to execute said Change Order.

18. Approved a budget revision for the 2024-2025 fiscal year to increase fund 520 (Dial-a-Ride - Transit) State Transit Assistance - Capital revenues and Property-Capital / Vehicles expenditures by \$180,857 for the purchase of a new Dial-a-Ride transit vehicle
19. Approved filing of a revised claim for State Transit Assistance (STA) capital funds for the 2024-2025 fiscal year for the purchase of a new Dial-a-Ride transit vehicle
20. Adopted Resolution No. 2024-36 authorizing destruction of certain city records pursuant to Government Code Section 34090
21. Awarded bid to Phillips Excavating, Inc. for the Phase IV-B Water Service Lateral Replacement Project in the amount of \$388,293 plus 5% contingency for a total project cost of \$407,707.65 and authorized staff to execute a Public Works Agreement with Phillips Excavating, Inc. and move forward with the Notice of Award and Notice to Proceed.
22. Authorized the City Manager to execute a Facility Use Agreement with the American Red Cross for declared emergencies
23. Accepted 2025 Employee Benefits plan for Dental & Vision only
24. Adopted Resolution 2024-40 Approving a Lease Extension with Tri-State Alano Club for the Building at 801 Third Street Until September 10, 2025
25. Approved a Grant Agreement with "Data for Social Good" (DSG) acting on behalf of the California Air Resources Board (CARB) for a Statewide Planning and Capacity Building project in Needles to develop a comprehensive Active Transportation Plan (ATP) and authorized the City Manager to execute the agreement.

END OF COUNCIL CONSENT CALENDAR

CITY MANAGER REPORT given by City Manager Martinez

MANAGERS REPORTS of August 23 and August 30, 2024

COUNCIL REQUESTS

Council Member Campbell - Expressed concern over those affected by the wildfires in San Bernardino County; reminded staff about the need for walls along our freeway to prevent debris landing in neighborhoods and potentially causing another fire as it did in June; praised city residents for conserving water; acknowledged that the city does not charge higher utility rates for peak hours; informed staff that the trash can by the wagon is overflowing; reported on the success of the Women's Club lunch today and announced the next lunch on October 8 will be tacos; announced that the Women's Club is hosting a golf tournament in November.

Council Member McCorkle had no requests

Vice Mayor Merritt had no requests

Council Member Pogue asked about the DMV opening; reported that the sidewalk in front of the Women's Club is still a trip hazard.

Council Member Belt - announced the 911 National Day of Service CPR event for 8th graders; announced the upcoming State of the College at Palo Verde on Thursday, September 12, applauded the Pump Track being the only one in the area.

Council Member Longbrake - Announced the WestCare Recovery event at Rotary Park in Bullhead City on September 14 from 11am to 1pm; asked about the recently burned house and the owner bringing in more recycling items and not cleaning up the property.

Mayor Jernigan announced the 911 ceremony at the Elks Lodge

ADJOURNMENT - Mayor Jernigan adjourned the September 10, 2024 meeting at 7:13 pm

ATTEST: _____

Mayor Janet Jernigan

Assistant City Clerk Candace Clark, CPMC