



## City of Needles, California Request for City Council Action

☒ CITY COUNCIL ☐ NPUA

☒ Regular ☐ Special

**Meeting Date:** March 25, 2025

**Title:** Accept the Proposal from Kimley-Horn and Associates, Inc. to Provide Consultant Professional Services for an Active Transportation Plan and grant authority to the City Manager to execute the agreement.

**Background:** On November 2, 2023, the city submitted an application to California Air Resources Board (CARB) for \$370,730 to develop a comprehensive Active Transportation Plan (ATP).

On January 5, 2024, the city was notified that its application had been approved and selected for funding. On January 23, 2024, City Council authorized the Mayor to execute the grant acceptance letter and on February 24, 2024, a Resolution was adopted to participate in the Statewide Planning and Capacity Building program. Therefore, the City moved forward with finalizing a Grant Agreement with "Data for Social Good" acting on behalf of CARB for approval on September 10, 2024.

The consultant selected to develop the City ATP will work closely with the community to develop a Pedestrian Master Plan, a Bicycle Master Plan, a Trail Master Plan, Safe Routes to School, and identify a priority list of projects to improve pedestrian mobility and implementation plan for said projects.

Additionally, the planning process will help encourage and support the community in choosing to walk or bike to their destinations and will include special events such as a bike rodeo, e-bike giveaways, focus groups with stipends and gift cards, transportation survey development, and distribution.

A Request for Proposals (RFP) for consultant services was posted on November 8, 2024, with a proposal due date of December 18, 2024. A total of three (3) proposals from qualified firms were received by the deadline who were interviewed by a selection committee on the criteria outlined in the RFP. The following three firms were selected to move on to the interview process:

- Kimley-Horn and Associates, Inc.
- GTS General Technologies and Solutions
- FEI Associates Consulting Engineers

After careful consideration and evaluation by the selection committee, Kimley-Horn and Associates, Inc. was selected to move forward in the process and negotiate an agreement with the City.

**Fiscal Impact:** A Not-to-Exceed amount of \$266,995 will be reimbursed from grant funds provided by Data for Social Good (DSG) on behalf of CARB. The General Fund will initially cover the cost, with reimbursement from the grant ensuring no long-term financial burden on the City.

**Environmental Impact:** The Active Transportation Plan will develop a plan for future project planning to reduce greenhouse gas emissions.

**Recommended Action:** Accept the Proposal from Kimley-Horn and Associates, Inc. to Provide Consultant Professional Services for an Active Transportation Plan for a Not to Exceed amount of \$266,995 and grant authority to the City Manager to execute the agreement.

**Submitted By:** Kathy Raasch, Director of Development Services/Capital Projects

**City Manager Approval:** Patrick J. Martinez

**Date:** 3/20/2025

**Other Department Approval (when required):** Barbara DiLeo

**Date:** 03/20/25

Approved: ☐

Not Approved: ☐

Tabled: ☐

Other: ☐