

BOARD OF PUBLIC UTILITIES

April 1, 2025

The regular meeting of the Board of Public Utilities held on the 1st day of April, 2025, was called to order at 4:00 p.m. with CHAIRMAN CAMPBELL presiding and the following COMMISSIONERS present:

COMMISSIONERS LeJEUNE, WALTERS, McNEIL, CAIRNS AND POWELL

Also Present: SECRETARY SALLIS, CITY MANAGER MARTINEZ, UTILITY MANAGER TORRANCE AND OTHER KEY STAFF

EX ABSNC COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER POWELL, to grant an excused absence to COMMISSIONER BROWN. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,
WALTERS, McNEIL, CAIRNS AND POWELL
NOES: NONE
ABSENT: COMMISSIONER BROWN

Deputy City Clerk Sallis administered the Oath of Office to new Board Member Mark Walters and all extended a welcome.

APPROVAL COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER
AGENDA CAIRNS, to approve the agenda. Motion carried by the following roll call vote:

AYES: CHAIRMAN CAMPBELL, COMMISSIONERS LeJEUNE,
WALTERS, McNEIL, CAIRNS AND POWELL
NOES: NONE
ABSENT: COMMISSIONER BROWN

CORSPNDN: None

PBLC APRN: None

PRESENTN City Manager Martinez introduced Roger Martinez, Vasquez & Company LLP
NPUA FY23 Engagement Partner, who presented and reviewed a PowerPoint presentation on
AUDIT the Needles Public Utility Authority Audit Report for fiscal year ended June 30, 2023. He noted that they issued an unmodified “clean” opinion in that the financial statements present fairly, in all material respects, Needles Public Utility Authority; and there are no material weaknesses, significant deficiency or noncompliance material to the financial statements. Discussion followed on internal controls relating to inventory and addressing the issue of getting proper controls in place to manage. Utility Manager Torrance acknowledged that staff understands the goal and what should be done to correct the issue of inventory control.

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CNST CAL: COMMISSIONER McNEIL MOVED, SECONDED BY COMMISSIONER LeJEUNE, to approve consent calendar agenda item 2

2. Approval of minutes of regular meeting held March 18, 2025

Motion carried by the following roll call vote:

AYES: COMMISSIONERS LeJEUNE, McNEIL, CAIRNS AND POWELL
NOES: NONE
ABSENT: COMMISSIONER BROWN
ABSTAIN: CHAIRMAN CAMPBELL AND COMMISSIONER WALTERS

REG ITEMS: None

REPORTS: CHAIRMAN CAMPBELL acknowledged the following report: 1) EUSI, LLC operational support services relating to the wastewater treatment facility and collection system February 2025

MGR'S RPT: Utility Manager Torrance reviewed a written Manager's Report – April 1st which she distributed at this meeting.

City Manager Martinez thanked staff for the clean audit and the work done. He reported that a finance director has been hired and should start mid-April.

BRD RQSTS: None

CHAIRMAN CAMPBELL declared the regular meeting of the Board of Public Utilities held on the 1st day of April, 2025, adjourned at 4:30 p.m.

ATTEST: _____
Chairman

Secretary