



# City of Needles, California

## Request for City Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** December 9, 2025

**Title:** Approve Change Order No.1 (Final) with Shipley Construction for the Purchase & Install Metal Building Project and Authorize Issuance of the Notice of Completion for the Work

**Background:** On March 25, 2025, the Purchase & Install Metal Building project was awarded to Shipley Construction for an amount of \$585,697 plus 15% contingency of \$87,855 for a total project cost of \$673,552.

During construction, additional concrete work, plumbing and fencing was added to the original scope of work to provide for a future restroom inside the new facility and to meet San Bernardino County Fire requirements.

The construction contingency of \$87,855 that was previously approved on March 25, 2025, was utilized to cover these costs with a remaining amount of \$3,355.95 to be funded by Capital Electric funds.

**Fiscal Impact:** Change Order No. 1 (final) to be funded by Project Contingency of \$87,855 and \$3,355.94 from FY 2026 budgeted Capital Electric funds

**Recommendation:** Approve Change Order No. 1 (Final) for the Purchase & Install Metal Building Project increasing the contract with Shipley Construction by \$91,210.94 for total contract amount of \$676,907.94; and authorize staff to execute said Change Order and issue the Notice of Completion for the work.

**Submitted By:** Kathy Raasch, Director of Development Services/Capital Projects

**City Manager Approval:** Patrick J. Martinez Date: 12/4/2025

**Other Department Approval (when required):** \_\_\_\_\_ Date: \_\_\_\_\_