



Meeting Date: September 26, 2024 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operating Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for the Design of the Senate Bill 3 Emergency Preparedness Plan Generators Phase 2 Project

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Freese and Nichols, Inc. (“FNI”) provides project management services, preliminary engineering phase services, final design phase services, permitting and coordination with stakeholders, field services, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Senate Bill 3 Emergency Preparedness Plan (“EPP”) Generators Phase 2 Project (the “Project”). The Project is anticipated to install permanent generators required by NBU’s EPP and will provide power redundancy at FM 306 Pump Station, County Yard Pump Station, and Newks Pump Station facilities.

NBU staff requests that the Board of Trustees approve the Agreement with FNI for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in March 2026. NBU staff plans to begin construction in April 2026 and complete construction by January 2028.

FINANCIAL IMPACT

The total financial impact for the Agreement with FNI for the Project is \$551,176.00, including supplemental services. The Project is budgeted within the Fiscal Year 2025 through Fiscal Year 2027 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Customers and Community

Infrastructure and Technology

Safety and Security

Stewardship

EXHIBITS

1. Professional Services Agreement with FNI