



Meeting Date: March 28, 2024 **Agenda Type:** Consent Items for Action

From: Jesse Luna **Reviewed by:** David Hubbard
Purchasing Manager Chief Administrative Officer

Submitted by: David Hubbard **Approved by:** Ryan Kelso
Chief Administrative Officer Chief Executive Officer

RECOMMENDED ACTION: Approve the Change Order Log from January 15, 2024, through February 15, 2024

BACKGROUND

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of January 15, 2024, through February 15, 2024.

FINANCIAL IMPACT

Change orders less than \$50,000:

- Gruene WRF Spoils & Materials Yard, Light pole delivery days, 480v fixtures, fixture and pole adaptor, Jerdon Enterprise L.P., Change order No. 1, Cost increase of \$2,656.50.
- Landa Pump Station Phase 2 / Well 5, Moonglow PRV delay, Project time extension, Moonglow PRVs, deduct remaining Owners contingency, MGC Contractors, Change Order No. 5, Cost increase of \$19,491.00.
- Gruene WRF Spoils & Materials Yard, Revised drainage layout, Jerdon Enterprise L.P., Change Order No. 2, Cost increase of \$7,805.58.
- Trinity Expansion Well Field, Owner's Contingency - primary conduit modifications from (1) 4" to (3) 3", Pesado Construction Company, Changer Order No. 2, No cost increase.

Change orders more than \$50,000:

- McKenzie WRF Expansion, Contractor to over-excavate under tertiary filters and backfill and compact with structural fill., MGC Contractors, Inc., Change Order No. 2, Cost increase of \$213,068.00.

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

Stewardship

EXHIBITS

None