| **Meeting Date:** | August 25, 2022 | **Agenda Type:** | Consent Items for Action |
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| **From:** | Shawn Schorn, P.E.<br>Chief Engineer of Water Services | **Reviewed by:** | Michael Short, P.E.<br>Director of Water Services and Compliance |
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| **Submitted by:** | Ryan Kelso<br>Chief Operations Officer | **Approved by:** | Ian Taylor<br>Chief Executive Officer |

**RECOMMENDED ACTION:** Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for Staff Augmentation and Program Management

## BACKGROUND

This Professional Services Agreement (the "Agreement") with Freese and Nichols, Inc. ("FNI") is anticipated to support the New Braunfels Utilities ("NBU") Water Engineering Department for implementation of the Fiscal Year 2023 water and wastewater 5-year capital improvement plan. The Agreement provides the services as follows, and together encompasses (the "Project"):

1. program management;
2. staff augmentation;
3. construction observation services;
4. construction management services;
5. water and wastewater modeling;
6. project planning, design, or operation support services;
7. land acquisition assistance;
8. Guadalupe-Blanco River Authority ("GBRA") Gonzales-Carrizo Water Supply ("GCWS") project representative;
9. City of New Braunfels street project design services; and
10. aging infrastructure design services.

NBU staff requests that the Board of Trustees approve the Agreement with FNI for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds $500,000.

**FINANCIAL IMPACT**

The total financial impact for the Agreement with FNI for the Project is $2,375,000. The Project is budgeted within the fiscal year 2023 through fiscal year 2024 NBU Board approved Capital Improvements Projects Budget.

**LINK TO STRATEGIC PLAN**

**Recognized as a Trusted Community Partner Dedicated to Excellence in Service**

**Maintain Organizational Reliability and Resiliency**

**Be a Responsible Steward of Natural Resources**

**EXHIBITS**

1. Professional Services Agreement with FNI