



**Meeting Date:** August 25, 2022      **Agenda Type:** Consent Items for Action

**From:** Tina Rocha      **Reviewed by:** David Hubbard  
Interim Purchasing Manager      Chief Administrative Officer

**Submitted by:** David Hubbard      **Approved by:** Ian Taylor  
Chief Administrative Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize CEO or His Designee to Negotiate and Execute an Interlocal Purchasing Agreement with the City of Houston to directly contract with Five Star Electric Motors, Inc. for Variable Frequency Drive and Soft Starter Maintenance and Replacement Services

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## **BACKGROUND**

On September 24, 2020, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Services and Goods Agreement with Five Star Electric Motors, Inc. (“Five Star Motors”) for variable frequency drive and soft starter maintenance and replacement services (the “Agreement”). The Agreement specifies preventative maintenance and unplanned or emergency repair and replacement services for electric motor drive equipment at various water and wastewater facilities throughout the NBU water and wastewater systems.

The City of Houston (“Houston”) has requested that NBU allow it to directly contract with Five Star Motors to purchase goods and services with similar terms and identical pricing as the Agreement between NBU and Five Star Motors. Pursuant to Tex. Gov’t Code Ann 791.011 and Tex. Gov’t Code Ann 791.025, Houston can contract with NBU to provide a governmental function or service that each party is authorized to perform individually. Under this Interlocal Purchasing Agreement, Five Star Motors elects and NBU allows Houston to purchase goods and services from Five Star Motors in a separate contract between Houston and Five Star Motors.

NBU Staff requests that the Board approve the Interlocal Purchasing Agreement with Houston.

This item is being presented to the Board because it is an interlocal agreement that requires Board approval.

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## **FINANCIAL IMPACT**

There is no financial impact.

**LINK TO STRATEGIC PLAN**

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**Develop and Retain an Engaged and Ethical Workforce**

**Maintain Organizational Reliability and Resiliency**

**EXHIBITS**

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1. Interlocal Purchasing Agreement with the City of Houston