



**Meeting Date:** January 25, 2024      **Agenda Type:** Consent Items for Action

**From:** Jesse Luna      **Reviewed by:** David Hubbard  
Purchasing Manager      Chief Administrative Officer

**Submitted by:** David Hubbard      **Approved by:** Ryan Kelso  
Chief Administrative Officer      Interim Chief Executive Officer

**RECOMMENDED ACTION:** Approve the Electric Line of Business Alternative Procurements from November 15, 2023, through December 15, 2023

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## **BACKGROUND**

Section 252.022(c) of the Texas Local Government Code provides that a municipally owned electric utility may define, by resolution, an alternative procurement procedure for the purchase of goods and services related to the electric utility. On June 28, 2018, the Board of Trustees approved the NBU Purchasing Policy, by resolution, which defined a procedure for procurement of goods and services for NBU’s electric line of business. The Purchasing Policy was later revised and approved on October 31, 2019. Among other conditions, the Purchasing Policy requires NBU staff to notify the Board of Trustees of any procurement over \$250,000 that uses the electric line of business procurement procedure.

Listed below are the procurements, in excess of \$250,000, submitted to the Purchasing Manager for the period of November 15, 2023, through December 15, 2023, using the electric line of business alternative procurement process.

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## **FINANCIAL IMPACT**

Electric Line of Business purchases more than \$250,000:

- Inventory Materials, The Electric Cooperative, Graybar, Cost of \$ 274,540.00, see Exhibit A, Quote E1735XLS, for reference.
- Distribution Breaker Upgrades, Electric Substations, distribution breaker upgrades for the Hortontown, Comal, and Kohlenberg Substations, KBS Electrical Distributor, Cost of \$848,162.00.

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## **LINK TO STRATEGIC PLAN**

**Customers and Community**

**People and Culture**

**Stewardship**

## **EXHIBITS**

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1. Exhibit A – Quote E1735XLS