



Meeting Date: January 25, 2024 **Agenda Type:** Consent Items for Action

From: Jesse Luna **Reviewed by:** David Hubbard
Purchasing Manager Chief Administrative Officer

Submitted by: David Hubbard **Approved by:** Ryan Kelso
Chief Administrative Officer Interim Chief Executive Officer

RECOMMENDED ACTION: Approve the Change Order Log from November 15, 2023, through December 15, 2023

BACKGROUND

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of November 15, 2023, through December 15, 2023.

FINANCIAL IMPACT

Change orders less than \$50,000:

- Trinity Expansion Treatment Plant, Owner's contingency: GST, Building and Generator Elevation Changes, Change order No. 4, Cost increase of \$32,266.06.
- Trinity Expansion Treatment Plant, Owner's contingency: Existing GST repairs and painting, PLW Waterworks, LLC, Change order No. 5, Cost increase of \$44,883.24.
- Well 4 to Grandview Pump Station and Discharge Line Upgrades, Additional Grandview clearing, well 4 sunshade, deduct temp power pole relocation allowance, Pesado Construction Company, Change order No. 8, Cost increase \$12,671.70.

Change orders more than \$50,000:

- McKenzie WRF Expansion, Owners Contingency of \$50,000, remaining \$90,284 from Board. Dispose of existing Alum Tank, replace with new 5,200 Gal tank, and including FRP ladder, railing,

fall protection rail, piping reconnections, electrical and heat tracing, MGC Contractors, Inc., Change Order #1, Cost of \$90,284.00.

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

Stewardship

EXHIBITS

None