

AMENDED
January 25, 2024

MINUTES
NEW BRAUNFELS UTILITIES BOARD OF DIRECTORS
REGULAR BOARD MEETING

1:00 P.M.
THURSDAY, MAY 23, 2023
NBU BOARD ROOM
263 MAIN PLAZA, NEW BRAUNFELS, TEXAS 78130

Board President Judith Dykes-Hoffmann opened the meeting at 1:01 pm. A quorum of the NBU Board was present.

PRESENT

Board President Judith Dykes-Hoffmann, Board Vice President Wayne Peters, Board Trustee John Harrell, Board Trustee Yvette Villanueva Barrera, and Mayor Neal Linnartz

ABSENT

None

NBU PERSONNEL

Ian Taylor, Ryan Kelso, Dawn Schriewer, Connie Lock, Melissa Krause, David Hubbard, Greg Brown, and Laura Rivers

NBU CONSULTANTS

Michael Vigeant of Great Blue Research and Nathan Pence of the Guadalupe-Blanco River Authority

PLEDGE AND INVOCATION

Board President Judith Dykes-Hoffmann led the pledge of allegiance and offered the invocation.

PUBLIC COMMENT

None

ITEMS FROM THE CHAIR

AWARDS AND RECOGNITIONS

- American Public Power Association Diamond Reliable Public Power Provider**
1. **Designation**
CEO Ian Taylor announced that NBU has earned the American Public Power Association's Reliable Public Power Provider (RP3) designation, which recognized utilities demonstrating high proficiency in reliability, safety, workforce development, and system improvement.
 2. **American Public Power Association 2022 Safety Awards of Excellence**

CEO Ian Taylor announced that NBU earned APPA's Safety Award of Excellence for safe operating practices. NBU earned second place in the category for utilities with between 250,000 and 999,999 worker-hours of annual worker exposure.

NBU EMPLOYEE RECOGNITIONS

1. Presentation of Service Pins

CEO Ian Taylor recognized Michael Finn with 20 years of dedicated service to New Braunfels Utilities.

ITEMS FROM STAFF

1. CEO'S Update

CEO Ian Taylor shared that the New Braunfels Home and Garden Show took place on April 1st and 2nd at the New Braunfels Civic Center. Staffed by NBU experts with a wide range of utility knowledge, the NBU booths were visited by over 200 people. On April 11th and April 14th, NBU Electric and Water Operations team members visited Lamar Elementary School and Voss Farms Elementary School for career day events. Mr. Taylor also shared that Public Service Recognition Week took place from May 7th through 13th. Throughout the week, NBU staff enjoyed Bahama Bucks Snow Cones and a gathering at the Service Center for pizza and games.

2. Financial Update and Report

Accounting Manager Kimberly Huffman provided an update on the financial status of NBU.

3. Quarterly Investment Report

Finance Manager John Warren provided an update on the quarterly Investment Report.

4. Quarterly Power Supply Update

Energy Risk and Settlements Manager Missy Quent provided the quarterly power supply update.

5. Quarterly Communications Report

Communications and External Affairs Manager Pam Quidley provided the quarterly communications update.

CONSENT ITEMS FOR ACTION

Board Trustee John Harrell made a motion and Board Vice President Wayne Peters seconded the motion to approve the Consent Items for Action as follows: #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #11, #12, #13, #14, and #15. The vote was unanimous

1. Approve Minutes of the NBU Regular Board Meeting of April 27, 2023
2. Approve Minutes of the NBU Special Board Meeting of May 18, 2023
3. Approve a Public Calamity Declaration Relating to Supply Chain Disruptions Resulting from the Covid-19 Pandemic for Purchases over \$250,000
4. Approve the Public Calamity Exemption Log from March 15, 2023, through April 15, 2023
5. Approve the Change Order Log from March 15, 2023, through April 15, 2023
6. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2022, through April 15, 2023

7. Approve the Electric Line of Business Alternative Procurements from March 15, 2023, through April 15, 2023
8. Approve 2022 Fourth Quarter Charge-Off Accounts
9. Accept the Quarterly Strategic Plan Update
10. Accept the Quarterly Headwaters at the Comal Update
11. Ratify the Third Amendment to the Work Authorization with Quiddity Engineering, LLC for the North and South Kuehler Wastewater Treatment Plant Expansion Project, and Authorize CEO or His Designee to Negotiate and Execute a Fourth Amendment to the Work Authorization with Quiddity Engineering, LLC for the Design of the Kuehler Water Reclamation Facility Expansion Project
12. Authorize CEO or His Designee to Negotiate and Execute a First Amendment to the Amended and Restated Professional Services Agreement with Quiddity Engineering, LLC for the Design of the Sam C. McKenzie, Jr. Water Reclamation Facility Expansion Project
13. Authorize CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the Trinity Wellfield Expansion – Site Improvements Project
14. Ratify the Price Changes for the Purchase of One (1) 12 Yard Sewer Combo Unit Purchased from Santex Truck Centers, Ltd.
15. Consider Appointing Water Treatment and Compliance Manager Brent Lundmark to the Headwaters at the Comal Board of Directors

PRESENTATION ITEMS

1. **Presentation on the NBU Customer Satisfaction Survey Results for Fiscal Year 2023 from Great Blue Research**
Michael Vigeant presented on the NBU Customer Satisfaction Survey Results for Fiscal Year 2023 from Great Blue Research
2. **Presentation and Update from Guadalupe-Blanco River Authority Regarding the Guadalupe River Habitat Conservation Plan**
Nathan Pence with the Guadalupe-Blanco River Authority presented on the Guadalupe River Habitat Conservation Plan
3. **Presentation and Update on NBU's Summer Outlook for Energy Resource Adequacy**
Director of Power Supply Bob Figuly presented on NBU's Summer outlook for energy resource adequacy

EXECUTIVE SESSION

Board President Judith Dykes-Hoffmann recessed the Open Session at 2:23 pm and announced that the Board would go into an Executive Session meeting. The Executive Session included Power Supply Resources – Competitive Matters; Consultation with Attorney Regarding Matters Protected by Attorney Client Privilege; and Personnel Matters. The Executive Session was opened at 2:42 pm and closed at 3:50 pm.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

The Regular Session resumed at 3:53 pm. Board Vice President Wayne Peters made a motion and Board Trustee John Harrell seconded the motion approve a total compensation package for the Interim Chief Executive Officer to be effective on July 1, 2023, in the amount of \$296,500, consisting of a \$286,000 base salary, a \$9,600 car allowance, and a \$900 phone allowance. The vote was unanimous.

ACTION ITEMS

Discuss and Consider Authorizing CEO or His Designee to Negotiate and Execute a First Amendment to a Utility Construction Cost Sharing Agreement Among New Braunfels Utilities, Southstar at Mayfair, LLC, MNB Real Estate Investments, LLC, Southstar at Mayfair Developer, LLC, and Beaverhead NB, LLC

Board Trustee Yvette Villanueva Barrera made a motion and Board Vice President seconded the motion to authorize the CEO or his designee to negotiate and execute a First Amendment to a Utility Construction Cost Sharing Agreement among New Braunfels Utilities, Southstar at Mayfair, LLC, MNB Real Estate Investments, LLC, Southstar at Mayfair Developer, LLC and Beaverhead NB, LLC

ADJOURN

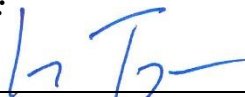
There was no further business and Board President Judith Dykes-Hoffmann adjourned the meeting at 3:55 pm.



Judith Dykes-Hoffmann, President

Approved

Attest:



*Ian Taylor, Secretary of the Board
Chief Executive Officer*

Date Approved: June 29, 2023

Amended and Approved: January 25, 2024