



**Meeting Date:** June 25, 2026      **Agenda Type:** Consent Items for Action

**From:** Jeff Morriss      **Reviewed by:** Justin Green  
Substation Manager      Director of Electric Operations  
and Compliance

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with RMS Energy Co., LLC for Substation Acceptance and Relay Testing Services

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## **BACKGROUND**

New Braunfels Utilities (“NBU”) issued a Request for Proposals (“RFP”) for Substation Acceptance and Relay Testing services for capital improvement projects and maintenance (the “Services”). The Services will be administered through four (4) Professional Services Agreements (“PSAs”) on an on-call basis and include acceptance testing of new equipment additions, commissioning of protection and control systems, and electrical testing of substation assets. Staff and the selected professionals will execute subsequent work authorizations detailing the scope of work for each project.

Staff requests that the Board of Trustees approve one (1) Professional Services Agreement with RMS Energy Co., LLC for the Services (the “Agreement”).

This item is presented to the Board for approval because the total not-to-exceed amount of the Agreement exceeds \$500,000.00.

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## **FINANCIAL IMPACT**

The total Agreement amount for the duration of the Professional Services Agreement with RMS Energy Co., LLC for the Services is \$200,000.00 annually and \$1,000,000.00 over five (5) years. The Services will support multiple projects currently budgeted within Fiscal Year 2026 and proposed to be budgeted within Fiscal Years 2027 through 2031 NBU Board approved Capital Improvement Budget.

## **LINK TO STRATEGIC PLAN**

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**Infrastructure and Technology**

**Safety and Security**

## **EXHIBITS**

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1. Professional Services Agreement with RMS Energy Co., LLC
2. 25-0087 Evaluation Summary