



Meeting Date: June 25, 2026 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Engineering
Systems

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Garver, LLC for the Design of the Gruene Lift Station Expansion Project

BACKGROUND

On October 31, 2024, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Professional Services Agreement (the “Agreement”) with Garver, LLC (“Garver”) for professional engineering services for the Gruene Lift Station Expansion Project (the “Project”). On September 24, 2025, NBU and Garver executed a First Supplemental Services Authorization for supplemental services to provide additional project management services, perform an archeological investigation of the Project site to satisfy the requirements for a Texas Historical Commission Antiquities Permit, develop options for Hunter Road access to the Project site, perform floodplain analysis, provide a drainage report, and obtain permitting from the Federal Emergency Management Agency.

During subsequent coordination with the affected property owner regarding easement needs, NBU determined that the Project footprint must be reduced. To accomplish this, revisions to the final design are required, including (i) adjusting the site plan and force main alignment, (ii) revising the metes and bounds for the permanent and temporary construction easements, (iii) performing revisions to the City of New Braunfels public infrastructure permit, and (iv) performing a floodplain study. As a result, NBU staff requests that the Board approve the First Amendment to the Agreement (the “First Amendment”), which includes an increase in compensation to Garver in the amount of \$39,786.00 for the additional design services, and extension of the contract completion date to August 30, 2028.

This item is being presented to the Board because it modifies the Agreement beyond the parameters the Board previously approved.

Upon completion of the revised final design, NBU staff will solicit construction bids and present a construction contract to the Board for approval in February 2027. NBU staff plans to begin construction in March 2027 and complete construction by August 2028.

FINANCIAL IMPACT

The total financial impact for the First Amendment is \$39,786.00. The total contract amount for the Agreement and the First Amendment with Garver for the Project is \$1,062,317.00 including Supplemental Services. The Project is budgeted within the Fiscal Year 2026 through Fiscal Year 2028 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. First Amendment to the Professional Services Agreement with Garver