

**MINUTES
NEW BRAUNFELS UTILITIES BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**1:00 P.M.
Thursday, May 26, 2026
NBU Board Room
263 MAIN PLAZA, NEW BRAUNFELS, TEXAS 78130**

Board President Wayne Peters opened the meeting at 1:01 pm. A quorum of the NBU Board was present.

PRESENT

Board President Wayne Peters, Board Vice President Judith Dykes-Hoffmann, Board Trustee Stuart Blythin, Board Trustee Yvette Barrera Villanueva, and Mayor Neal Linnartz

ABSENT

None

NBU PERSONNEL

Ryan Kelso, Ragan Dickens, Greg Brown, Connie Lock, Rocio G. Hilliard, Mark Steelman, David Hubbard, Amanda Collins, Rebekah Llamas

Adriana Sanchez, Andrew Cummings, Carlos Salas, Darrin Jensen, Joe Vargas, John Warren, Justin Green, Mike Short, Rachel Leier, Reagan Pena, Adam Willard, Anna Melton, Beth Perez, Brandon Thomas, Brent Lundmark, Bruce Haby, Coby Henk, Daniel Mendez, David Guerrero, Jr., Doug Clifton, Gregory Thomas, Jacob Tschoepe, Jason Rammel, Jeffrey Morriss, Jenna Mathis, Jesse Luna, Jessica Coleman, Jessica Green, Justin Stroup, Kenneth Allen, Kimberly DaCosta, Kristi Villasana, Mike Penschorn, Missy Quent, Pamela Tarbox, Peter Vanderstoep

NBU CONSULTANTS

Michael Vigeant, GreatBlue Research

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND INVOCATION

Board Trustee Stuart Blythin led the Pledge of Allegiance and offered the invocation.

NBU EMPLOYEE RECOGNITIONS

- 1. Recognizing NBU Employee Alex Alvarado for 25 Years of Service**
CEO Ryan Kelso recognized Alex Alvarado for 25 years of dedicated service to NBU.
- 2. Recognizing NBU Employee Darla Roessing for 20 Years of Service and Retirement**
CEO Ryan Kelso recognized Darla Roessing, who retired with 20 years of dedicated service to NBU.
- 3. Retirement Recognition of Susan Williams**
CEO Ryan Kelso recognized Susan Williams, who retired with 13 years of dedicated service to NBU.

PUBLIC COMMENT

Al Kaufman, resident, addressed the Board on retirees Darla Roessing and Susan Williams and their impact on NBU during their tenure.

ITEMS FROM THE CHAIR

1. Any Items Permitted Under Section 551.0415 of the Texas Government Code

Board President Wayne Peters wanted to again congratulate the employees who were recognized for their years of service and retirement. Board Vice President Judith Dykes-Hoffmann thanked Al Kaufman for his comments on the two retirees recognized during the employee recognition.

ITEMS FROM STAFF

1. CEO's Update

a. Leadership Announcement of New Hires: Chief Customer Officer, Amanda Collins, and Chief Energy Supply Officer, Rebekah Llamas

Amanda Collins has been named the new Chief Customer Officer. She brings 17 years of government experience to the role and will focus on enhancing the customer experience.

Rebekah Llamas has been named the Chief Energy Supply Officer to manage NBU's energy portfolio and long-term strategy.

b. NBU Enterprise Communications Launches "Our Future Is Strong" Water Campaign

NBU recently launched a water campaign called "Our Water Future Is Strong." The campaign focuses on building confidence in supply, followed by community-driven conservation behaviors to support long-term sustainability.

c. NBU Enterprise Communications Presents "Restoring the Connection: A People-First Approach" at the Texas Public Power Association Customer Service and Communications Conference

NBU staff presented at the Texas Public Power Association Customer Service and Communications Conference, sharing how strategic communications and social media are helping strengthen our connection with the community.

d. NBU Celebrates National Records Month

The Records Department celebrated National Records Month. Activities were intended to emphasize the importance of responsible records management processes and Public Information Act compliance.

e. NBU Community Engagement Team Volunteers at Local Community Events and Participates in Community Career Fairs, Leaders Camps, Mock Interviews, Job Fairs, and Expositions at Local School District Campuses

Team members participated in ISD career fairs, leadership camps, mock interviews, and job fairs, helping students explore the utility industry through hands-on demonstrations, bucket trucks, and water operations. Team members also volunteered at local events and community initiatives that support families across the community.

- f. NBU Conducts First Annual NBU Intramural Lineman's Rodeo**
NBU hosted our first Annual Intramural Lineman Rodeo to select participants for the Texas Lineman's Rodeo Association event. Our top-performing journeyman team consisted of Austin Klaerner, Karson Penick, and Nate Wallsmith. The top apprentice honors were earned by Bradley Spencer.
- g. NBU Earns 2025 Certificate of Excellence in Reliability from the American Public Power Association**
NBU has been awarded the 2025 Certificate of Excellence in Reliability from the American Public Power Association.
- h. NBU CEO Presents at the Texas Water Conference**
CEO Ryan Kelso had the opportunity to speak on a panel at the Texas Water Conference in San Antonio, titled "Utility Executives on the Three Keys to Building Future Ready Organizations."
- i. NBU Water Operations Team Participates in Texas Water Meter Madness Competition**
Israel Cisneros and Mariano Troncoso, coached by Elliott Girard, represented NBU at the 2026 Texas Water Meter Challenge.
- j. NBU Celebrates Public Service Week**
NBU celebrated Public Service Week in May. NBU staff were recognized with special events and recognitions.
- k. NBU Staff Hosts One Water Workshop Demonstrations on NBU's Water Supply Portfolio**
NBU staff hosted the first of a series of four One Water workshops, featuring a demonstration on NBU's water supply portfolio.
- l. NBU Celebrates FM 1044 Elevated Storage Tank Milestone**
The NBU FM 1044 Elevated Storage Tank reach its full height on May 5th. This 2-million-gallon investment was designed to secure consistent water pressure and enhance fire protection.
- m. Texas Public Power Leadership Academy Graduation**
The Texas Public Power Leadership Academy celebrated the graduation of its fourth cohort. We're proud to recognize seven NBU leaders—Don Duplon, Nick Hidalgo, Anna Melton, Erica Pillado, Jason Rammel, Skylar Smetzer, and Shanna Wiley. They joined with peers from LCRA, CPS Energy, Lubbock Power & Light, and College Station Utilities.
- n. NBU CEO Presents at Red Stiletto Republican Women's Group**
CEO Ryan Kelso had the opportunity to present at the Red Stiletto Republican Women's Group meeting, where the focus was on water planning. Key highlights included conservation partnerships, customer programs, and NBU's commitment to long-term planning.

- o. NBU Employee Ragan Dickens Graduates from Leadership New Braunfels**
Chief Communications Officer, Ragan Dickens, graduated from Leadership New Braunfels, an eight-month program focused on developing informed, engaged community leaders.
- p. Moody's Rating Reaffirms NBU's Aa1 Credit Rating**
Moody's Ratings has officially reaffirmed NBU's Aa1 credit rating with a stable outlook, citing our robust liquidity and disciplined financial management.
- q. NBU CEO Presents at City of New Braunfels River Advisory Committee Meeting**
CEO Ryan Kelso had the opportunity to present at the City of New Braunfels River Advisory Committee meeting, focusing on water planning. Key highlights covered water stage restrictions, in addition to the relation to our long-term water supply portfolio, and spring conditions.
- r. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code
*No additional items were discussed.

2. Financial Update and Report, including an Update on the Impact Fee Program Effective February 1, 2023 (referred to as Program E)

Interim Director of Financial Services Kimberly DeCosta provided an update on the financial status of NBU.

3. Quarterly Investment Report

Financial Planning and Analyst Manager Jessica Coleman provided an update on the Quarterly Investment Report.

4. Quarterly Drought Update Report

Director of Customer Solutions Jesse Luna provided the quarterly drought update.

5. Monthly NBU Headquarters Progress Update

Program Portfolio Manager Jacob Tschoepe provided an update on the progress of the NBU Headquarters project

CONSENT ITEMS FOR ACTION

Board Trustee Yvette Villanueva Barrera made a motion, and Board Vice President Judith Dykes-Hoffmann seconded the motion to approve the Consent Items for Action as follows: #1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #11, #12, and #13. The vote was unanimous.

1. Approve Minutes of the NBU Regular Board Meeting of April 30, 2026
2. Approve the Change Order Log from March 15, 2026, through April 15, 2026
3. Approve the Electric Line of Business Alternative Procurements from March 15, 2026, through April 15, 2026
4. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2025, through April 15, 2026

5. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with MGC Contractors, Inc. for the Construction of the North and South Kuehler Wastewater Treatment Plant Rehabilitation Project
6. Authorize the CEO or His Designee to Negotiate and Execute a Fourth Amendment to the Professional Services Agreement with Arcadis, U.S., Inc. for the Surface Water Treatment Plant Expansion Project
7. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Lambda Construction I, LTD. for the Construction of the Kohlenberg Substation Project
8. Authorize the CEO Or His Designee to Execute a Professional Service Agreement with Burns and McDonnell Engineering Company, Inc. for Engineering, Design, and Construction Management Services for the Sheriff's Posse Substation and T340 Upgrade Project
9. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Lambda Construction I, LTD. for the Freiheit Breaker and Control House Addition Project
10. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Aerotract, LLC for Pole Inspection Services
11. Authorize the CEO or His Designee to Negotiate and Execute a BuyBoard Cooperative Agreement, BuyBoard Contract No. 724-23, with Chastang Enterprises – Houston, LLC d/b/a Chastang Ford for the Purchase of One (1) 2025 Ford F-550 CCTV Truck
12. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Elk Ridge Construction, LLC for Grounds Maintenance Services
13. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Residuals Transport Corporation for Biosolids and Debris Disposal Services

ACTION ITEMS

1. **Discuss and Consider Adoption of Resolution R-2026-215 Approving Revisions to the NBU Purchasing Policy and Other Matters in Connection Therewith**

Trustee Stuart Blythin made a motion, and Trustee Yvette Villanueva Barrera seconded the motion to approve the adoption of Resolution R-2026-215 approving revisions to the NBU Purchasing Policy and other matters in connection therewith. The vote was unanimous.

2. **Provide an Update on the Quarterly Strategic Plan – Third Quarter of Fiscal Year 2026 and Discuss and Consider Approval of Changes to Fiscal Year 2026 & 2027 Leading and Lagging Indicators**

Trustee Stuart Blythin made a motion, and Trustee Yvette Villanueva Barrera seconded the motion to approve the changes to the Fiscal Year 2027 Leading and Lagging Indicators, with the exception of the Customers and Community Speed to Answer Leading Indicator. The vote was unanimous.

3. Discuss and Consider Adoption of Resolution R-2026-216 Relating to the Issuance of Short Term Obligations and Resolving Other Matters Incident and Related Thereto

Board Vice President Judith Dykes-Hoffmann made a motion, and Trustee Yvette Villanueva Barrera seconded the motion to approve the adoption of Resolution R-2026-216 relating to the issuance of short term obligations and resolving other matters incident and related thereto. The vote was unanimous.

PRESENTATION ITEMS

1. Presentation on the New Braunfels Utilities Customer Satisfaction Survey Results for Fiscal Year 2026 from Great Blue Research

Andrew Cummings introduced Michael Vigeant from GreatBlue Research, who presented the results of the recent Residential and Commercial Customer Satisfaction Survey.

EXECUTIVE SESSION

Board President Wayne Peters recessed the Open Session at 2:45 pm and announced that the Board would go into an Executive Session meeting. The Board of Trustees may recess into Executive Session for any purpose permitted by the Texas Open Meetings Act, including but not limited to:

1. Power Supply Resources – Competitive Matters
(Section 551.086 – Texas Government Code)
2. Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, and/or Other Matters Protected by Attorney-Client Privilege (Section 551.071 – Texas Government Code) pertaining to the following:
 - a. Discuss *MMF NBTX LAND, LLC v. City of New Braunfels, New Braunfels Utilities, and Ryan Kelso, in his official capacity as Chief Executive Officer of New Braunfels Utilities*, Cause No. C2025-1252D (433rd District Court, Comal County, Texas)
 - b. Discuss *New Braunfels Utilities v. TRC Engineers, Inc.*, Cause No. C2024-1980D (433rd District Court, Comal County, Texas)

The Executive Session was opened at 2:50 pm and closed at 3:27 pm.

The Board of Trustees, upon reconvening in Open Session, will discuss and consider any necessary action regarding closed session items.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

The Regular Session resumed at 3:28 p.m. Only the matters cited above, and no others, were discussed.

ADJOURN

There was no further business, and Board President Wayne Peters adjourned the meeting at 3:28 p.m.

*Wayne Peters, President
Approved*

Attest:

*Ryan Kelso, Secretary of the Board
Chief Executive Officer*

Date Approved: June 25, 2026