



**Meeting Date:** February 29, 2024      **Agenda Type:** Consent Items for Action

**From:** Jason Theurer      **Reviewed by:** Michael Short, P.E.  
Water Operations Manager      Director of Water Services and Compliance

**Submitted by:** Michael Short, P.E.      **Approved by:** Ryan Kelso  
Director of Water Services and Compliance      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Xylem Dewatering Solutions, Inc. d/b/a Wachs Water Services for Fire Hydrant Inspection, Maintenance, and Flow Testing

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## **BACKGROUND**

On September 8, 2023, New Braunfels Utilities (“NBU”) issued a request for proposal (“RFP”) for fire hydrant maintenance. Fire hydrant maintenance is required to ensure all hydrants are functioning correctly and we are able to provide proper fire flow during an emergency. In addition, routine fire hydrant maintenance helps to improve the City of New Braunfels’ rating it receives from the Insurance Safety Office (“ISO Rating”). The ISO Rating is used by insurance companies to define the risk factors for insured properties within an area.

On October 10, 2023, NBU received two (2) responses to the RFP during the public bidding process. The Water Operations Division of NBU evaluated the bids. It determined that Xylem Dewatering Solutions Inc., dba Wachs Water Services, was the most suitable bid based on cost and prior work experience.

NBU staff requests that the Board of Trustees approve a Professional Services Agreement with Xylem Dewatering Solutions Inc. dba Wachs Water Services (the “Professional”) for fire hydrant maintenance (the “Agreement”). This Agreement provides fire hydrant inspection, maintenance, and flow testing of all public fire hydrants within NBU’s water service territory.

This Agreement will be for one (1) year from March 1, 2024, to February 28, 2025 (the “Initial Term”). After the expiration of the initial term, the Agreement will automatically renew for four (4) consecutive one-year terms (each, a “Renewal Term”).

This item is being presented to the Board because the total amount of this contract exceeds \$250,000.

## **FINANCIAL IMPACT**

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The contract amount for the maintenance Agreement with Xylem is \$223,500 annually, with a not to exceed amount of \$1,117,500 for the duration of the Agreement. There are also additional services on this contract with a not to exceed amount of \$176,500 annually and a not to exceed amount of \$882,500 for the duration of the Agreement. The Agreement is budgeted with the Water Operations, Operations and Maintenance Budget (“O&M Budget”) for fiscal year 2024 and will be budgeted in the O&M Budgets of fiscal year 2025 through fiscal year 2029.

## **LINK TO STRATEGIC PLAN**

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### **Customers and Community**

#### **Stewardship**

## **EXHIBITS**

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1. Professional Services Agreement with Xylem Dewatering Solutions, Inc. dba Wachs Water Services